Valley Service Center
Month and YTD Profit & Loss
August 2016

5:10 PM
10/21/2016
Accrual Basis

	Aug 16	Jul 16	$ Change	Jun 16	May 16	Apr 16	Mar 16	Mar - Aug 16
Ordinary Income/Expense								
Income								
CONTRIBUTIONS	1,653.84	1,472.13	181.71	1,504.46	1,000.33	2,150.98	1,454.80	9,236.54
LITERATURE SALES								
(Reduction of Big Book Sales)	(12.00)	(39.00)	27.00	(58.00)	(14.00)	(34.00)	(53.00)	(210.00)
Book Sales	269.50	623.25	(353.75)	929.25	447.50	694.75	1,261.75	4,226.00
Chip Sales	26.00	62.50	(36.50)	123.00	16.00	76.50	84.25	388.25
Total LITERATURE SALES	283.50	646.75	(363.25)	994.25	449.50	737.25	1,293.00	4,404.25
OTHER INCOME	1,012.00	39.00	973.00	58.00	14.00	34.00	53.00	1,210.00
UNITY FUNCTIONS								
VSC Annual Picnic								
Raffle Ticket Sales	920.00	0.00	920.00					920.00
Ticket Sales for Picnic	943.77	0.00	943.77					943.77
Total VSC Annual Picnic	1,863.77	0.00	1,863.77					1,863.77
Total UNITY FUNCTIONS	1,863.77	0.00	1,863.77					1,863.77
Total Income	4,813.11	2,157.88	2,655.23	2,556.71	1,463.83	2,922.23	2,800.80	16,714.56
Cost of Goods Sold								
Pamphlet Purchases	238.24	0.00	238.24	0.00	246.00	54.08	0.00	538.32
Sales Tax	0.00	805.00	(805.00)	0.00				805.00
5000 · Cost of Goods Sold	261.99	565.52	(303.53)	890.17	414.89	662.54	1,033.43	3,828.54
Total COGS	500.23	1,370.52	(870.29)	890.17	660.89	716.62	1,033.43	5,171.86
Gross Profit	4,312.88	787.36	3,525.52	1,666.54	802.94	2,205.61	1,767.37	11,542.70
Expense								
GENERAL OFFICE EXPENSES								
Bank Charge	0.00	0.00	0.00	(31.00)	0.00			(31.00)
Corporate fee	0.00	45.00	(45.00)	0.00				45.00
Insurance								
General Liability Insurance	74.91	74.91	0.00	74.91	74.91	74.91	74.91	449.46
Insurance D&O Liability	62.08	62.08	0.00	62.08	62.08	62.08	62.08	372.48
Worker's Compensation	36.08	36.08	0.00	36.08	36.08	36.08	35.08	215.48
Total Insurance	173.07	173.07	0.00	173.07	173.07	173.07	172.07	1,037.42
Internet Service								
Broadband Service-Office	45.00	45.00	0.00	45.00	45.00	45.00	45.00	270.00
Web Master	49.00	49.00	0.00	49.00	49.00	49.00	49.00	294.00
Total Internet Service	94.00	94.00	0.00	94.00	94.00	94.00	94.00	564.00
Inventory Write Off	0.00	0.00	0.00	(36.00)	0.00	0.00	(10.38)	(46.38)
Office Employee Payroll								
Employer Payroll Expense	495.83	664.29	(168.46)	822.31	785.02	812.25	827.81	4,407.51
Employer Payroll Taxes	106.55	143.11	(36.56)	177.16	169.08	174.98	178.33	949.21
Payroll Monthly Fee	71.00	128.50	(57.50)	128.50	128.50	128.50	128.50	713.50
Total Office Employee Payroll	673.38	935.90	(262.52)	1,127.97	1,082.60	1,115.73	1,134.64	6,070.22
Office Equipment	33.98	0.00	33.98	0.00	0.00	276.59	0.00	310.57
Postage and Delivery	0.00	0.00	0.00	0.00	0.00	0.00	48.75	48.75
Rent - Intergroup	20.00	20.00	0.00	20.00	20.00	20.00	20.00	120.00
Rent - Office	471.00	471.00	0.00	471.00	471.00	471.00	471.00	2,826.00
Supplies, Bus	21.90	0.00	21.90	83.06	(8.01)	47.82	0.00	144.77
Travel - Ofc Mgr Mtg	0.00	30.00	(30.00)	0.00				30.00
Total GENERAL OFFICE EXPENSES	1,487.33	1,768.97	(281.64)	1,902.10	1,832.66	2,198.21	1,930.08	11,119.35
UNITY FUNCTION EXPENSES								
VSC Picnic Exp.								
(Free Drinks Picnic Exp)	(173.87)	0.00	(173.87)					(173.87)
Food Expenses	548.66	0.00	548.66					548.66
Rent/Supplies for Picnic	248.13	0.00	248.13					248.13
Total VSC Picnic Exp.	622.92	0.00	622.92					622.92
Total UNITY FUNCTION EXPENSES	622.92	0.00	622.92					622.92

	Aug 16	Jul 16	$ Change	Jun 16	May 16	Apr 16	Mar 16	Mar - Aug 16
UTILITIES								
Telephone								
925 829 0666 - Hotline	65.29	65.29	0.00	65.29	65.29	66.25	63.07	390.48
925 829 3160	51.59	51.59	0.00	54.16	51.59	51.59	51.67	312.19
AT&T - Monthly Fee	0.00	0.00	0.00	0.00	(28.00)	14.00	14.00	0.00
Automated Hotline -Freedom Voic	26.28	27.23	(0.95)	26.75	26.15	26.02	26.28	158.71
Total Telephone	143.16	144.11	(0.95)	146.20	115.03	157.86	155.02	861.38
Total UTILITIES	143.16	144.11	(0.95)	146.20	115.03	157.86	155.02	861.38
Workshop Expenses	142.22	0.00	142.22					142.22
Total Expense	2,395.63	1,913.08	482.55	2,048.30	1,947.69	2,356.07	2,085.10	12,745.87
Net Ordinary Income	1,917.25	(1,125.72)	3,042.97	(381.76)	(1,144.75)	(150.46)	(317.73)	(1,203.17)
Other Income/Expense								
Other Expense								
Free Drinks - Picnic	173.87	0.00	173.87					173.87
Reduced Tickets for Picnic	1,000.00	0.00	1,000.00					1,000.00
Reduction of Big Book	12.00	39.00	(27.00)	58.00	14.00	34.00	53.00	210.00
Total Other Expense	1,185.87	39.00	1,146.87	58.00	14.00	34.00	53.00	1,383.87
Net Other Income	(1,185.87)	(39.00)	(1,146.87)	(58.00)	(14.00)	(34.00)	(53.00)	(1,383.87)
Net Income	**731.38**	**(1,164.72)**	**1,896.10**	**(439.76)**	**(1,158.75)**	**(184.46)**	**(370.73)**	**(2,587.04)**

Valley Service Center

Balance Sheet Mo & Yr Comp

As of August 31, 2016

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10/21/2016
Accrual Basis

	Aug 31, 16	Jul 31, 16	$ Change	Aug 31, 15	$ Change	Per OPS Manual	
ASSETS							
Current Assets							
Checking/Savings							
Cash Account (Petty Cash)	40.00	40.00	0.00	40.00	0.00	40	-
WFB Literature Fund	2,286.20	3,061.79	-775.59	1,177.54	1,108.66	3,000	(714)
WFB Operating Account	5,023.06	5,155.86	-132.80	8,323.95	-3,300.89	5,000	23
WFB Prudent Reserve	17,500.00	17,500.00	0.00	17,911.02	-411.02	15,000	2,500
WFB Unity Fund	7,421.29	6,000.00	1,421.29	7,189.47	231.82	6,000	1,421
Total Checking/Savings	32,270.55	31,757.65	512.90	34,641.98	-2,371.43	29,040	3,231
Other Current Assets							
Prepaid Expense	1,033.04	1,130.19	-97.15	930.24	102.80		
Security Deposit - Village Pkw	600.00	600.00	0.00	600.00	0.00		
Special Events Deposits							
Anniversary Dinner Deposit	750.00	750.00	0.00	750.00	0.00		
Unity Picnic Deposit	0.00	250.00	-250.00	0.00	0.00		
Total Special Events Deposits	750.00	1,000.00	-250.00	750.00	0.00		
1120 · Inventory Asset	5,495.34	3,949.98	1,545.36	4,895.26	600.08		
1499 · Undeposited Funds	-543.50	443.00	-986.50	0.00	-543.50		
Total Other Current Assets	7,334.88	7,123.17	211.71	7,175.50	159.38		
Total Current Assets	39,605.43	38,880.82	724.61	41,817.48	-2,212.05		
TOTAL ASSETS	**39,605.43**	**38,880.82**	**724.61**	**41,817.48**	**-2,212.05**		
LIABILITIES & EQUITY							
Liabilities							
Current Liabilities							
Other Current Liabilities							
Accounts Payable	238.23	245.00	-6.77	245.83	-7.60		
Total Other Current Liabilities	238.23	245.00	-6.77	245.83	-7.60		
Total Current Liabilities	238.23	245.00	-6.77	245.83	-7.60		
Total Liabilities	238.23	245.00	-6.77	245.83	-7.60		
Equity							
3000 · 2000 and Prior Year's (Equity)	37,152.58	37,152.58	0.00	37,152.58	0.00		
3900 · Previous Year to 2001 (Equity)	4,801.66	4,801.66	0.00	6,357.53	-1,555.87		
Net Income	-2,587.04	-3,318.42	731.38	-1,938.46	-648.58		
Total Equity	39,367.20	38,635.82	731.38	41,571.65	-2,204.45		
TOTAL LIABILITIES & EQUITY	**39,605.43**	**38,880.82**	**724.61**	**41,817.48**	**-2,212.05**		

Valley Service Center
Profit & Loss Actual vs Budget
March through August 2016

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10/21/2016
Accrual Basis

Valley Service Center
Profit & Loss YTD Comparison
March through August 2016

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	Mar - Aug 16	Budget	$ Over Budget	Mar - Aug 16	Mar - Aug 15	$ Change
Ordinary Income/Expense						
Income						
CONTRIBUTIONS	9,236.54	8,300.00	936.54	9,236.54	7,808.95	1,427.59
LITERATURE SALES						
(Reduction of Big Book Sales)	(210.00)	(200.00)	(10.00)	(210.00)	0.00	(210.00)
Book Sales	4,226.00	5,000.00	(774.00)	4,226.00	4,693.75	(467.75)
Chip Sales	388.25	750.00	(361.75)	388.25	776.50	(388.25)
Total LITERATURE SALES	4,404.25	5,550.00	(1,145.75)	4,404.25	5,470.25	(1,066.00)
OTHER INCOME	1,210.00	1,550.00	(340.00)	1,210.00	1,000.00	210.00
UNITY FUNCTIONS						
VSC Annual Picnic						
Raffle Ticket Sales	920.00	1,000.00	(80.00)	920.00	920.00	0.00
Ticket Sales for Picnic	943.77	1,000.00	(56.23)	943.77	965.00	(21.23)
Total VSC Annual Picnic	1,863.77	2,000.00	(136.23)	1,863.77	1,885.00	(21.23)
Total UNITY FUNCTIONS	1,863.77	2,000.00	(136.23)	1,863.77	1,885.00	(21.23)
Total Income	16,714.56	17,400.00	(685.44)	16,714.56	16,164.20	550.36
Cost of Goods Sold						
Pamphlet Purchases	538.32	300.00	238.32	538.32	238.76	299.56
Sales Tax	805.00	1,112.00	(307.00)	805.00	893.73	(88.73)
5000 · Cost of Goods Sold	3,828.54	5,100.00	(1,271.46)	3,828.54	4,646.52	(817.98)
Total COGS	5,171.86	6,512.00	(1,340.14)	5,171.86	5,779.01	(607.15)
Gross Profit	11,542.70	10,888.00	654.70	11,542.70	10,385.19	1,157.51
Expense						
GENERAL OFFICE EXPENSES						
Bank Charge	(31.00)	0.00	(31.00)	(31.00)	0.00	(31.00)
Corporate fee	45.00	25.00	20.00	45.00	25.00	20.00
Donations	0.00	50.00	(50.00)	0.00	44.22	(44.22)
Insurance						
General Liability Insurance	449.46	449.46	0.00	449.46	410.48	38.98
Insurance D&O Liability	372.48	372.48	0.00	372.48	372.48	0.00
Worker's Compensation	215.48	216.48	(1.00)	215.48	165.00	50.48
Total Insurance	1,037.42	1,038.42	(1.00)	1,037.42	947.96	89.46
Internet Service						
Broadband Service-Office	270.00	270.00	0.00	270.00	210.00	60.00
Web Master	294.00	294.00	0.00	294.00	294.00	0.00
Total Internet Service	564.00	564.00	0.00	564.00	504.00	60.00
Inventory Write Off	(46.38)	60.00	(106.38)	(46.38)	136.01	(182.39)
Licenses and Permits	0.00	21.00	(21.00)	0.00	21.00	(21.00)
Miscellaneous, Bus	0.00	0.00	0.00	0.00	20.00	(20.00)
Office Employee Payroll						
Employer Payroll Expense	4,407.51	4,800.00	(392.49)	4,407.51	3,501.87	905.64
Employer Payroll Taxes	949.21	1,035.06	(85.85)	949.21	673.64	275.57
Payroll Monthly Fee	713.50	771.00	(57.50)	713.50	329.00	384.50
Total Office Employee Payroll	6,070.22	6,606.06	(535.84)	6,070.22	4,504.51	1,565.71
Office Equipment	310.57	300.00	10.57	310.57	0.00	310.57
Postage and Delivery	48.75	30.00	18.75	48.75	92.25	(43.50)
Rent - Intergroup	120.00	120.00	0.00	120.00	120.00	0.00
Rent - Office	2,826.00	2,826.00	0.00	2,826.00	2,742.00	84.00
Subscriptions - Grapevine	0.00	25.00	(25.00)	0.00	49.97	(49.97)
Supplies, Bus	144.77	272.00	(127.23)	144.77	217.51	(72.74)
Travel - Ofc Mgr Mtg	30.00	600.00	(570.00)	30.00	0.00	30.00
Total GENERAL OFFICE EXPENSES	11,119.35	12,537.48	(1,418.13)	11,119.35	9,424.43	1,694.92
UNITY FUNCTION EXPENSES						
VSC Picnic Exp.						
(Free Drinks Picnic Exp)	(173.87)	(200.00)	26.13	(173.87)	(169.00)	(4.87)
Food Expenses	548.66	700.00	(151.34)	548.66	669.00	(120.34)
Rent/Supplies for Picnic	248.13	175.00	73.13	248.13	176.53	71.60
Total VSC Picnic Exp.	622.92	675.00	(52.08)	622.92	676.53	(53.61)
Total UNITY FUNCTION EXPENSES	622.92	675.00	(52.08)	622.92	676.53	(53.61)
UTILITIES						
Telephone						

Valley Service Center
Profit & Loss Actual vs Budget
March through August 2016

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10/21/2016
Accrual Basis

	Mar - Aug 16	Budget	$ Over Budget
925 829 0666 - Hotline	390.48	390.00	0.48
925 829 3160	312.19	312.00	0.19
Automated Hotline -Freedom Voic	158.71	162.00	(3.29)
Total Telephone	861.38	864.00	(2.62)
Total UTILITIES	861.38	864.00	(2.62)
Workshop Expenses	142.22	300.00	(157.78)
Total Expense	12,745.87	14,376.48	(1,630.61)
Net Ordinary Income	(1,203.17)	(3,488.48)	2,285.31
Other Income/Expense			
Other Expense			
Additional Workshop	0.00	150.00	(150.00)
Free Drinks - Picnic	173.87	200.00	(26.13)
Reduced Tickets for Picnic	1,000.00	1,000.00	0.00
Reduction of Big Book	210.00	200.00	10.00
Total Other Expense	1,383.87	1,550.00	(166.13)
Net Other Income	(1,383.87)	(1,550.00)	166.13
Net Income	**(2,587.04)**	**(5,038.48)**	**2,451.44**

Valley Service Center
Profit & Loss YTD Comparison
March through August 2016

5:00 PM

	Mar - Aug 16	Mar - Aug 15	$ Change
925 829 0666 - Hotline	390.48	362.91	27.57
925 829 3160	312.19	305.51	6.68
Automated Hotline -Freedom Voic	0.00	84.00	(84.00)
Total Telephone	158.71	151.27	7.44
Total UTILITIES	861.38	903.69	(42.31)
Workshop Expenses	861.38	903.69	(42.31)
Total Expense	142.22	150.00	(7.78)
Net Ordinary Income	12,745.87	11,154.65	1,591.22
Other Income/Expense	(1,203.17)	(769.46)	(433.71)
Other Expense			
Additional Workshop			
Free Drinks - Picnic	173.87	169.00	4.87
Reduced Tickets for Picnic	1,000.00	1,000.00	0.00
Reduction of Big Book	210.00	0.00	210.00
Total Other Expense	1,383.87	1,169.00	214.87
Net Other Income	(1,383.87)	(1,169.00)	(214.87)
Net Income	**(2,587.04)**	**(1,938.46)**	**(648.58)**

Valley Service Center

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Group Contribution Summary

09/25/2016

March through August 2016

Accrual Basis

	Mar 16	Apr 16	May 16	Jun 16	Jul 16	Aug 16	TOTAL
Broken Elevator Group	105	-	-	-	-	105	210
By the Book	-	184	-	-	-	158	342
Carrying the Message	62	-	-	-	-	-	62
Crossroads Fellowship	360	180	180	180	-	360	1,260
Friday Night Live	-	247	-	-	-	167	414
Hard Knox Group	-	-	-	170	-	-	170
Hilltop Group	98	-	-	-	160	-	257
Jaywalkers	118	-	157	195	-	103	573
Ladies Lifeline	197	-	407	-	149	175	928
Monday Nite Live	-	114	-	-	-	-	114
Primary Purpose	-	955	-	-	887	-	1,842
S. R. Recovery Group	-	120	-	126	-	-	245
Saturday Morning Breakfast	-	-	-	124	-	213	337
Serenity Seekers						102	102
Sunday Morning Coffee - Dublin	310	-	-	-	-	-	310
There is a Solution	88	-	-	300	-	-	388
Tri-Valley Fellowship	25	25	25	25	25	25	150
unscripted Group	-	163	-	196	145	-	504
Women Staying in the Book	-	-	231	92	-	246	569
Words Of Wisdom	93	164	-	96	106	-	459
TOTAL	**1,455**	**2,151**	**1,000**	**1,504**	**1,472**	**1,654**	**9,237**
March 2015 to June 2016	**871**	**2,236**	**551**	**914**	**850**	**2,387**	**7,809**
Change to Prior Year	**584**	**(85)**	**449**	**591**	**622**	**(734)**	**2,161**
Average through Aug							**1,155**
PY Average through Aug							**976**
Difference per month on Average							**178**

Excess Contribution 2015 funding allocation:		
Dinner		
Reduced Anniversary Tickets	1,500	
Out of State Speaker	1,000	
Free Drinks	300	
Picnic		
Reduced Picnic Tickets	1,000	
Free Drinks	300	
Big Book		
Reduced $ for Big Book	300	
Workshops	300	
Total Excess Contributions for 2015	4,700	Total to FY15/16 Budget: Other Inc