

Valley Service Center
Month and YTD Profit & Loss
 July 2016

10:15 AM

08/29/2016

Accrual Basis

	<u>Jul 16</u>	<u>Jun 16</u>	<u>\$ Change</u>	<u>May 16</u>	<u>Apr 16</u>	<u>Mar 16</u>	<u>Mar - Jul 16</u>
Ordinary Income/Expense							
Income							
CONTRIBUTIONS	1,472.13	1,504.46	(32.33)	1,000.33	2,150.98	1,454.80	7,582.70
LITERATURE SALES							
(Reduction of Big Book Sales)	(39.00)	(58.00)	19.00	(14.00)	(34.00)	(53.00)	(198.00)
Book Sales	623.25	929.25	(306.00)	447.50	694.75	1,261.75	3,956.50
Chip Sales	62.50	123.00	(60.50)	16.00	76.50	84.25	362.25
Total LITERATURE SALES	646.75	994.25	(347.50)	449.50	737.25	1,293.00	4,120.75
OTHER INCOME	39.00	58.00	(19.00)	14.00	34.00	53.00	198.00
Total Income	2,157.88	2,556.71	(398.83)	1,463.83	2,922.23	2,800.80	11,901.45
Cost of Goods Sold							
Pamphlet Purchases	0.00	0.00	0.00	246.00	54.08	0.00	300.08
	805.00	0.00	805.00				805.00
5000 - Cost of Goods Sold	565.52	890.17	(324.65)	414.89	662.54	1,033.43	3,566.55
Total COGS	1,370.52	890.17	480.35	660.89	716.62	1,033.43	4,671.63
Gross Profit	787.36	1,666.54	(879.18)	802.94	2,205.61	1,767.37	7,229.82
Expense							
GENERAL OFFICE EXPENSES							
Bank Charge	0.00	(31.00)	31.00	0.00			(31.00)
Corporate fee	45.00	0.00	45.00				45.00
Insurance							
General Liability Insurance	74.91	74.91	0.00	74.91	74.91	74.91	374.55
Insurance D&O Liability	62.08	62.08	0.00	62.08	62.08	62.08	310.40
Worker's Compensation	36.08	36.08	0.00	36.08	36.08	35.08	179.40
Total Insurance	173.07	173.07	0.00	173.07	173.07	172.07	864.35
Internet Service							
Broadband Service-Office	45.00	45.00	0.00	45.00	45.00	45.00	225.00
Web Master	49.00	49.00	0.00	49.00	49.00	49.00	245.00
Total Internet Service	94.00	94.00	0.00	94.00	94.00	94.00	470.00
Inventory Write Off	0.00	(36.00)	36.00	0.00	0.00	(10.38)	(46.38)
Office Employee Payroll							
Employer Payroll Expense	664.29	822.31	(158.02)	785.02	812.25	827.81	3,911.68
Employer Payroll Taxes	143.11	177.16	(34.05)	169.08	174.98	178.33	842.66
Payroll Monthly Fee	128.50	128.50	0.00	128.50	128.50	128.50	642.50
Total Office Employee Payroll	935.90	1,127.97	(192.07)	1,082.60	1,115.73	1,134.64	5,396.84
Office Equipment	0.00	0.00	0.00	0.00	276.59	0.00	276.59
Postage and Delivery	0.00	0.00	0.00	0.00	0.00	48.75	48.75
Rent - Intergroup	20.00	20.00	0.00	20.00	20.00	20.00	100.00
Rent - Office	471.00	471.00	0.00	471.00	471.00	471.00	2,355.00
Supplies, Bus	0.00	83.06	(83.06)	(8.01)	47.82	0.00	122.87
Travel - Ofc Mgr Mtg	30.00	0.00	30.00				30.00
Total GENERAL OFFICE EXPENSES	1,768.97	1,902.10	(133.13)	1,832.66	2,198.21	1,930.08	9,632.02
UTILITIES							
Telephone							
925 829 0666 - Hotline	65.29	65.29	0.00	65.29	66.25	63.07	325.19
925 829 3160	51.59	54.16	(2.57)	51.59	51.59	51.67	260.60
AT&T - Monthly Fee	0.00	0.00	0.00	(28.00)	14.00	14.00	0.00
Automated Hotline -Freedom Voic	27.23	26.75	0.48	26.15	26.02	26.28	132.43
Total Telephone	144.11	146.20	(2.09)	115.03	157.86	155.02	718.22
Total UTILITIES	144.11	146.20	(2.09)	115.03	157.86	155.02	718.22
Total Expense	1,913.08	2,048.30	(135.22)	1,947.69	2,356.07	2,085.10	10,350.24
Net Ordinary Income	(1,125.72)	(381.76)	(743.96)	(1,144.75)	(150.46)	(317.73)	(3,120.42)
Other Income/Expense							
Other Expense							
Reduction of Big Book	39.00	58.00	(19.00)	14.00	34.00	53.00	198.00
Total Other Expense	39.00	58.00	(19.00)	14.00	34.00	53.00	198.00
Net Other Income	(39.00)	(58.00)	19.00	(14.00)	(34.00)	(53.00)	(198.00)
Net Income	<u>(1,164.72)</u>	<u>(439.76)</u>	<u>(724.96)</u>	<u>(1,158.75)</u>	<u>(184.46)</u>	<u>(370.73)</u>	<u>(3,318.42)</u>

Valley Service Center
Balance Sheet Mo & Yr Comp
As of July 31, 2016

10:12 AM

08/29/2016

Accrual Basis

	<u>Jul 31, 16</u>	<u>Jun 30, 16</u>	<u>Mo over Mo</u> <u>\$ Change</u>	<u>Jul 31, 15</u>	<u>Yr over Yr</u> <u>\$ Change</u>	Per OPS Manual	
ASSETS							
Current Assets							
Checking/Savings							
Cash Account (Petty Cash)	40.00	40.00	0.00	40.00	0.00	40	-
WFB Literature Fund	3,061.79	3,294.79	-233.00	1,920.39	1,141.40	3,000	62
WFB Operating Account	5,155.86	1,668.33	3,487.53	2,627.04	2,528.82	5,000	156
WFB Prudent Reserve	17,500.00	19,912.01	-2,412.01	22,611.02	-5,111.02	15,000	2,500
WFB Unity Fund	6,000.00	6,000.00	0.00	6,000.00	0.00	6,000	-
Total Checking/Savings	31,757.65	30,915.13	842.52	33,198.45	-1,440.80	29,040	2,718
Other Current Assets							
Prepaid Expense	1,130.19	1,323.26	-193.07	1,107.90	22.29		
Security Deposit - Village Pkw	600.00	600.00	0.00	600.00	0.00		
Special Events Deposits							
Anniversary Dinner Deposit	750.00	750.00	0.00	750.00	0.00		
Unity Picnic Deposit	250.00	250.00	0.00	0.00	250.00		
Total Special Events Deposits	1,000.00	1,000.00	0.00	750.00	250.00		
1120 · Inventory Asset	3,949.98	4,515.50	-565.52	4,279.43	-329.45		
1499 · Undeposited Funds	443.00	1,642.65	-1,199.65	0.00	443.00		
Total Other Current Assets	7,123.17	9,081.41	-1,958.24	6,737.33	385.84		
Total Current Assets	38,880.82	39,996.54	-1,115.72	39,935.78	-1,054.96		
TOTAL ASSETS	<u>38,880.82</u>	<u>39,996.54</u>	<u>-1,115.72</u>	<u>39,935.78</u>	<u>-1,054.96</u>		
LIABILITIES & EQUITY							
Liabilities							
Current Liabilities							
Other Current Liabilities							
Accounts Payable	245.00	196.00	49.00	26.28	218.72		
Total Other Current Liabilities	245.00	196.00	49.00	26.28	218.72		
Total Current Liabilities	245.00	196.00	49.00	26.28	218.72		
Total Liabilities	245.00	196.00	49.00	26.28	218.72		
Equity							
3000 · 2000 and Prior Year's (Equity)	37,152.58	37,152.58	0.00	37,152.58	0.00		
3900 · Previous Year to 2001 (Equity)	4,801.66	4,801.66	0.00	6,357.53	-1,555.87		
Net Income	-3,318.42	-2,153.70	-1,164.72	-3,600.61	282.19		
Total Equity	38,635.82	39,800.54	-1,164.72	39,909.50	-1,273.68		
TOTAL LIABILITIES & EQUITY	<u>38,880.82</u>	<u>39,996.54</u>	<u>-1,115.72</u>	<u>39,935.78</u>	<u>-1,054.96</u>		

Valley Service Center
Profit & Loss Actual vs Budget
March through July 2016

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 08/29/2016
 Accrual Basis

Valley Service Center
Profit & Loss YTD Comp
March through July 2016 Accrual Basis

10:33 AM
 08/29/2016

	<u>Mar - Jul 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Mar - Jul 16</u>	<u>Mar - Jul 15</u>	<u>\$ Change</u>
Ordinary Income/Expense						
Income						
CONTRIBUTIONS	7,582.70	6,000.00	1,582.70	7,582.70	5,421.61	2,161.09
LITERATURE SALES						
(Reduction of Big Book Sales)	(198.00)	(170.00)	(28.00)	(198.00)	0.00	(198.00)
Book Sales	3,956.50	4,150.00	(193.50)	3,956.50	4,164.75	(208.25)
Chip Sales	362.25	625.00	(262.75)	362.25	739.50	(377.25)
Total LITERATURE SALES	<u>4,120.75</u>	<u>4,605.00</u>	<u>(484.25)</u>	<u>4,120.75</u>	<u>4,904.25</u>	<u>(783.50)</u>
OTHER INCOME	198.00	295.00	(97.00)	198.00	0.00	198.00
Total Income	<u>11,901.45</u>	<u>10,900.00</u>	<u>1,001.45</u>	<u>11,901.45</u>	<u>10,325.86</u>	<u>1,575.59</u>
Cost of Goods Sold						
Pamphlet Purchases	300.08	250.00	50.08	300.08	193.56	106.52
Sales Tax	805.00	1,112.00	(307.00)	805.00	888.00	(83.00)
5000 - Cost of Goods Sold	3,566.55	4,250.00	(683.45)	3,566.55	4,134.17	(567.62)
Total COGS	<u>4,671.63</u>	<u>5,612.00</u>	<u>(940.37)</u>	<u>4,671.63</u>	<u>5,215.73</u>	<u>(544.10)</u>
Gross Profit	<u>7,229.82</u>	<u>5,288.00</u>	<u>1,941.82</u>	<u>7,229.82</u>	<u>5,110.13</u>	<u>2,119.69</u>
Expense						
GENERAL OFFICE EXPENSES						
Bank Charge	(31.00)	0.00	(31.00)	(31.00)	0.00	(31.00)
Corporate fee	45.00	25.00	20.00	45.00	25.00	20.00
Insurance						
General Liability Insurance	374.55	374.55	0.00	374.55	340.40	34.15
Insurance D&O Liability	310.40	310.40	0.00	310.40	310.40	0.00
Worker's Compensation	179.40	180.40	(1.00)	179.40	137.50	41.90
Total Insurance	<u>864.35</u>	<u>865.35</u>	<u>(1.00)</u>	<u>864.35</u>	<u>788.30</u>	<u>76.05</u>
Internet Service						
Broadband Service-Office	225.00	225.00	0.00	225.00	175.00	50.00
Web Master	245.00	245.00	0.00	245.00	245.00	0.00
Total Internet Service	<u>470.00</u>	<u>470.00</u>	<u>0.00</u>	<u>470.00</u>	<u>420.00</u>	<u>50.00</u>
Inventory Write Off	(46.38)	50.00	(96.38)	(46.38)	136.01	(182.39)
Office Employee Payroll				0.00	20.00	(20.00)
Employer Payroll Expense	3,911.68	4,000.00	(88.32)	3,911.68	3,077.53	834.15
Employer Payroll Taxes	842.66	862.55	(19.89)	842.66	582.24	260.42
Payroll Monthly Fee	642.50	642.50	0.00	642.50	258.00	384.50
Total Office Employee Payroll	<u>5,396.84</u>	<u>5,505.05</u>	<u>(108.21)</u>	<u>5,396.84</u>	<u>3,917.77</u>	<u>1,479.07</u>
Office Equipment	276.59	250.00	26.59	276.59	0.00	276.59
Postage and Delivery	48.75	25.00	23.75	48.75	62.25	(13.50)
Rent - Intergroup	100.00	100.00	0.00	100.00	100.00	0.00
Rent - Office	2,355.00	2,355.00	0.00	2,355.00	2,285.00	70.00
Subscriptions - Grapevine	0.00	25.00	(25.00)	2,355.00	2,285.00	70.00
Supplies, Bus	122.87	224.00	(101.13)	0.00	49.97	(49.97)
Travel - Ofc Mgr Mtg	30.00	600.00	(570.00)	122.87	149.64	(26.77)
Total GENERAL OFFICE EXPENSES	<u>9,632.02</u>	<u>10,494.40</u>	<u>(862.38)</u>	<u>9,632.02</u>	<u>7,953.94</u>	<u>1,678.08</u>
UTILITIES						
Telephone						
925 829 0666 - Hotline	325.19	325.00	0.19	325.19	301.66	23.53
925 829 3160	260.60	260.00	0.60	260.60	254.42	6.18
Automated Hotline -Freedom Voic	132.43	135.00	(2.57)	260.60	254.42	6.18
Total Telephone	<u>718.22</u>	<u>720.00</u>	<u>(1.78)</u>	<u>0.00</u>	<u>70.00</u>	<u>(70.00)</u>
Total UTILITIES	<u>718.22</u>	<u>720.00</u>	<u>(1.78)</u>	<u>132.43</u>	<u>130.72</u>	<u>1.71</u>
Workshop Expenses	0.00	250.00	(250.00)	718.22	756.80	(38.58)
Total Expense	<u>10,350.24</u>	<u>11,464.40</u>	<u>(1,114.16)</u>	<u>718.22</u>	<u>756.80</u>	<u>(38.58)</u>
Net Ordinary Income	<u>(3,120.42)</u>	<u>(6,176.40)</u>	<u>3,055.98</u>	<u>10,350.24</u>	<u>8,710.74</u>	<u>1,639.50</u>
Other Income/Expense				(3,120.42)	(3,600.61)	480.19
Other Expense						
Additional Workshop	0.00	125.00	(125.00)	198.00	0.00	198.00
Reduction of Big Book	198.00	170.00	28.00	198.00	0.00	198.00
Total Other Expense	<u>198.00</u>	<u>295.00</u>	<u>(97.00)</u>	<u>198.00</u>	<u>0.00</u>	<u>198.00</u>
Net Other Income	<u>(198.00)</u>	<u>(295.00)</u>	<u>97.00</u>	<u>(198.00)</u>	<u>0.00</u>	<u>(198.00)</u>
Net Income	<u>(3,318.42)</u>	<u>(6,471.40)</u>	<u>3,152.98</u>	<u>(3,318.42)</u>	<u>(3,600.61)</u>	<u>282.19</u>

Valley Service Center
Group Contribution Summary
 March 2016 through July 2017

10:26 AM
 08/29/2016
 Accrual Basis

	<u>Mar 16</u>	<u>Apr 16</u>	<u>May 16</u>	<u>Jun 16</u>	<u>Jul 16</u>	<u>TOTAL</u>
Broken Elevator Group	105	0	0	0	0	105
By the Book	0	184	0	0	0	184
Carrying the Message	62	0	0	0	0	62
Crossroads Fellowship	360	180	180	180	0	900
Friday Night Live	0	247	0	0	0	247
Hard Knox Group	0	0	0	170	0	170
Hilltop Group	98	0	0	0	160	257
Jaywalkers	118	0	157	195	0	471
Ladies Lifeline	197	0	407	0	149	753
Monday Nite Live	0	114	0	0	0	114
Primary Purpose	0	955	0	0	887	1,842
S. R. Recovery Group	0	120	0	126	0	245
Saturday Morning Breakfast	0	0	0	124	0	124
Sunday Morning Coffee - Dublin	310	0	0	0	0	310
There is a Solution	88	0	0	300	0	388
Tri-Valley Fellowship	25	25	25	25	25	125
unscripted Group	0	163	0	196	145	504
Women Staying in the Book	0	0	231	92	0	323
Words Of Wisdom	93	164	0	96	106	459
TOTAL	<u>1,455</u>	<u>2,151</u>	<u>1,000</u>	<u>1,504</u>	<u>1,472</u>	<u>7,583</u>
March 2015 to June 2016	871	2,236	551	914	850	5,422
Change to Prior Year	584	(85)	449	591	622	2,161
Average through June						
PY Average through June						
Difference per month on Average						

Excess Contribution 2015 funding allocation:	
Dinner	
Reduced Anniversary Tickets	1,500
Out of State Speaker	1,000
Free Drinks	300
Picnic	
Reduced Picnic Tickets	1,000
Free Drinks	300
Big Book	
Reduced \$ for Big Book	300
Workshops	300
Total Excess Contributions for 2015	4,700
Total to FY15/16 Budget: Other Inc	