

Valley Service Center
Month and YTD Profit & Loss
October 2016

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11/27/16

Accrual Basis

	Oct 16	Sep 16	\$ Change	Aug 16	Jul 16	Jun 16	1st Qtr	Mar - Oct 16
Ordinary Income/Expense								
Income								
CONTRIBUTIONS	2,330.39	1,509.39	821.00	1,653.84	1,472.13	1,504.46	4,606.11	13,076.32
LITERATURE SALES							-	
(Reduction of Big Book Sales)	(30.00)	(78.00)	48.00	(12.00)	(39.00)	(58.00)	(101.00)	(318.00)
Book Sales	662.25	1,281.00	(618.75)	269.50	623.25	929.25	2,404.00	6,169.25
Chip Sales	53.50	118.50	(65.00)	26.00	62.50	123.00	176.75	560.25
Total LITERATURE SALES	685.75	1,321.50	(635.75)	283.50	646.75	994.25	2,479.75	6,411.50
OTHER INCOME	30.00	78.00	(48.00)	1,012.00	39.00	58.00	101.00	1,318.00
UNITY FUNCTIONS								
VSC Annual Picnic								
Raffle Ticket Sales	-	-	-	920.00	-	-	-	920.00
Ticket Sales for Picnic	-	-	-	943.77	-	-	-	943.77
Total VSC Annual Picnic	-	-	-	1,863.77	-	-	-	1,863.77
Total UNITY FUNCTIONS	-	-	-	1,863.77	-	-	-	1,863.77
Total Income	3,046.14	2,908.89	137.25	4,813.11	2,157.88	2,556.71	7,186.86	22,669.59
Cost of Goods Sold								
Pamphlet Purchases	271.44	-	271.44	238.24	-	-	300.08	809.76
Sales Tax	-	-	-	-	805.00	-	-	805.00
5000 · Cost of Goods Sold	588.47	1,192.77	(604.30)	261.99	565.52	890.17	2,110.86	5,609.78
Total COGS	859.91	1,192.77	(332.86)	500.23	1,370.52	890.17	2,410.94	7,224.54
Gross Profit	2,186.23	1,716.12	470.11	4,312.88	787.36	1,666.54	4,775.92	15,445.05
Expense								
GENERAL OFFICE EXPENSES								
Bank Charge	(1.00)	-	(1.00)	-	-	(31.00)	-	(32.00)
Corporate fee	-	-	-	-	45.00	-	-	45.00
Insurance								
General Liability Insurance	74.91	74.91	-	74.91	74.91	74.91	224.73	599.28
Insurance D&O Liability	62.08	62.08	-	62.08	62.08	62.08	186.24	496.64
Worker's Compensation	36.08	36.08	-	36.08	36.08	36.08	107.24	287.64
Total Insurance	173.07	173.07	-	173.07	173.07	173.07	518.21	1,383.56
Internet Service								
Broadband Service-Office	30.00	16.50	13.50	45.00	45.00	45.00	135.00	316.50
Web Master	49.00	49.00	-	49.00	49.00	49.00	147.00	392.00
Total Internet Service	79.00	65.50	13.50	94.00	94.00	94.00	282.00	708.50
Inventory Write Off	(20.60)	-	(20.60)	-	-	(36.00)	(10.38)	(66.98)
Licenses and Permits	-	21.00	(21.00)	-	-	-	-	21.00
Office Employee Payroll								
Employer Payroll Expense	747.51	851.60	(104.09)	495.83	664.29	822.31	2,425.08	6,006.62
Employer Payroll Taxes	132.42	150.83	(18.41)	106.55	143.11	177.16	522.39	1,232.46
Payroll Monthly Fee	125.00	125.00	-	71.00	128.50	128.50	385.50	963.50
Total Office Employee Payroll	1,004.93	1,127.43	(122.50)	673.38	935.90	1,127.97	3,332.97	8,202.58
Office Equipment	-	38.83	(38.83)	33.98	-	-	276.59	349.40
Postage and Delivery	-	-	-	-	-	-	48.75	48.75
Rent - Intergroup	20.00	20.00	-	20.00	20.00	20.00	60.00	160.00
Rent - Office	484.00	484.00	-	471.00	471.00	471.00	1,413.00	3,794.00
Supplies, Bus	10.92	299.18	(288.26)	21.90	-	83.06	39.81	454.87

Valley Service Center
Month and YTD Profit & Loss
October 2016

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11/27/16

Accrual Basis

	<u>Oct 16</u>	<u>Sep 16</u>	<u>\$ Change</u>	<u>Aug 16</u>	<u>Jul 16</u>	<u>Jun 16</u>	<u>1st Qtr</u>	<u>Mar - Oct 16</u>
Travel - Ofc Mgr Mtg	-	359.96	(359.96)	-	30.00	-	-	389.96
Total GENERAL OFFICE EXPENSES	1,750.32	2,588.97	(838.65)	1,487.33	1,768.97	1,902.10	5,960.95	15,458.64
UNITY FUNCTION EXPENSES								
VSC Picnic Exp.								
(Free Drinks Picnic Exp)	-	-	-	(173.87)	-	-	-	(173.87)
Food Expenses	-	-	-	548.66	-	-	-	548.66
Rent/Supplies for Picnic	-	-	-	248.13	-	-	-	248.13
Total VSC Picnic Exp.	-	-	-	622.92	-	-	-	622.92
Total UNITY FUNCTION EXPENSES	-	-	-	622.92	-	-	-	622.92
UTILITIES								
Telephone								
925 829 0666 - Hotline	68.62	65.29	3.33	65.29	65.29	65.29	194.61	524.39
925 829 3160	34.30	18.91	15.39	51.59	51.59	54.16	154.85	365.40
AT&T - Monthly Fee	-	-	-	-	-	-	-	-
Automated Hotline -Freedom	26.52	26.53	(0.01)	26.28	27.23	26.75	78.45	211.76
Total Telephone	129.44	110.73	18.71	143.16	144.11	146.20	427.91	1,101.55
Total UTILITIES	129.44	110.73	18.71	143.16	144.11	146.20	427.91	1,101.55
Workshop Expenses	-	-	-	142.22	-	-	-	142.22
Total Expense	1,879.76	2,699.70	(819.94)	2,395.63	1,913.08	2,048.30	6,388.86	17,325.33
Net Ordinary Income	306.47	(983.58)	1,290.05	1,917.25	(1,125.72)	(381.76)	(1,612.94)	(1,880.28)
Other Income/Expense								
Other Expense								
Free Drinks - Picnic	-	-	-	173.87	-	-	-	173.87
Reduced Tickets for Picnic	-	-	-	1,000.00	-	-	-	1,000.00
Reduction of Big Book	30.00	78.00	(48.00)	12.00	39.00	58.00	101.00	318.00
Total Other Expense	30.00	78.00	(48.00)	1,185.87	39.00	58.00	101.00	1,491.87
Net Other Income	(30.00)	(78.00)	48.00	(1,185.87)	(39.00)	(58.00)	(101.00)	(1,491.87)
Net Income	276.47	(1,061.58)	1,338.05	731.38	(1,164.72)	(439.76)	(1,713.94)	(3,372.15)

Valley Service Center
Profit & Loss Actual vs Budget
 March through October 2016

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 11/27/2016
 Accrual Basis

Valley Service Center
Profit & Loss YTD Comp
 March through October 2016
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 11/27/16
 Accrual Basis

	<u>Mar-Oct 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Mar-Oct 16</u>	<u>Mar-Oct 15</u>	<u>\$ Change</u>
Ordinary Income/Expense						
Income						
CONTRIBUTIONS	13,076.32	10,500.00	2,576.32	13,076.32	9,914.10	3,162.22
LITERATURE SALES						
(Reduction of Big Book Sales)	(318.00)	(270.00)	(48.00)	(318.00)	(221.00)	(97.00)
Book Sales	6,169.25	6,700.00	(530.75)	6,169.25	6,654.00	(484.75)
Chip Sales	560.25	1,000.00	(439.75)	560.25	1,008.55	(448.30)
Total LITERATURE SALES	<u>6,411.50</u>	<u>7,430.00</u>	<u>(1,018.50)</u>	<u>6,411.50</u>	<u>7,441.55</u>	<u>(1,030.05)</u>
OTHER INCOME	1,318.00	1,670.00	(352.00)	1,318.00	1,412.27	(94.27)
UNITY FUNCTIONS						
VSC Annual Picnic						
Raffle Ticket Sales	920.00	1,000.00	(80.00)	920.00	920.00	0.00
Ticket Sales for Picnic	943.77	1,000.00	(56.23)	943.77	995.00	(51.23)
Total VSC Annual Picnic	<u>1,863.77</u>	<u>2,000.00</u>	<u>(136.23)</u>	<u>1,863.77</u>	<u>1,915.00</u>	<u>(51.23)</u>
Total UNITY FUNCTIONS	<u>1,863.77</u>	<u>2,000.00</u>	<u>(136.23)</u>	<u>1,863.77</u>	<u>1,915.00</u>	<u>(51.23)</u>
Total Income	<u>22,669.59</u>	<u>21,600.00</u>	<u>1,069.59</u>	<u>22,669.59</u>	<u>20,682.92</u>	<u>1,986.67</u>
Cost of Goods Sold						
Pamphlet Purchases	809.76	400.00	409.76	809.76	422.36	387.40
Sales Tax	805.00	1,112.00	(307.00)	805.00	909.43	(104.43)
5000 · Cost of Goods Sold	5,609.78	6,800.00	(1,190.22)	5,609.78	6,382.87	(773.09)
Total COGS	<u>7,224.54</u>	<u>8,312.00</u>	<u>(1,087.46)</u>	<u>7,224.54</u>	<u>7,714.66</u>	<u>(490.12)</u>
Gross Profit	<u>15,445.05</u>	<u>13,288.00</u>	<u>2,157.05</u>	<u>15,445.05</u>	<u>12,968.26</u>	<u>2,476.79</u>
Expense						
GENERAL OFFICE EXPENSES						
Bank Charge	(32.00)	0.00	(32.00)	(32.00)	0.00	(32.00)
Corporate fee	45.00	25.00	20.00	45.00	25.00	20.00
Donations	0.00	150.00	(150.00)	0.00	122.59	(122.59)
Insurance						
General Liability Insurance	599.28	599.28	0.00	599.28	546.64	52.64
Insurance D&O Liability	496.64	496.64	0.00	496.64	496.64	0.00
Worker's Compensation	287.64	288.64	(1.00)	287.64	220.00	67.64
Total Insurance	<u>1,383.56</u>	<u>1,384.56</u>	<u>(1.00)</u>	<u>1,383.56</u>	<u>1,263.28</u>	<u>120.28</u>
Internet Service						
Broadband Service-Office	316.50	360.00	(43.50)	316.50	280.00	36.50
Web Master	392.00	392.00	0.00	392.00	392.00	0.00
Total Internet Service	<u>708.50</u>	<u>752.00</u>	<u>(43.50)</u>	<u>708.50</u>	<u>672.00</u>	<u>36.50</u>
Inventory Write Off	(66.98)	80.00	(146.98)	(66.98)	136.01	(202.99)
Licenses and Permits	21.00	21.00	0.00	21.00	21.00	0.00
Office Employee Payroll				0.00	52.63	(52.63)
Employer Payroll Expense	6,006.62	6,400.00	(393.38)	6,006.62	5,245.09	761.53
Employer Payroll Taxes	1,232.46	1,380.08	(147.62)	1,232.46	1,049.14	183.32
Payroll Monthly Fee	963.50	1,028.00	(64.50)	963.50	486.00	477.50
Total Office Employee Payroll	<u>8,202.58</u>	<u>8,808.08</u>	<u>(605.50)</u>	<u>8,202.58</u>	<u>6,780.23</u>	<u>1,422.35</u>
Office Equipment	349.40	400.00	(50.60)	349.40	24.71	324.69
Postage and Delivery	48.75	40.00	8.75	48.75	129.85	(81.10)
Rent - Intergroup	160.00	160.00	0.00	160.00	160.00	0.00
Rent - Office	3,794.00	3,768.00	26.00	3,794.00	3,684.00	110.00
Subscriptions - Grapevine	0.00	25.00	(25.00)	0.00	49.97	(49.97)

Valley Service Center
Profit & Loss Actual vs Budget
 March through October 2016

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Accrual Basis

Valley Service Center
Profit & Loss YTD Comp
 March through October 2016

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11/27/16

Accrual Basis

	<u>Mar-Oct 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Mar-Oct 16</u>	<u>Mar-Oct 15</u>	<u>\$ Change</u>
Supplies, Bus	454.87	365.00	89.87	454.87	365.74	89.13
Travel - Ofc Mgr Mtg	389.96	600.00	(210.04)	389.96	0.00	389.96
Total GENERAL OFFICE EXPENSES	15,458.64	16,578.64	(1,120.00)	15,458.64	13,487.01	1,971.63
UNITY FUNCTION EXPENSES						
VSC Picnic Exp.						
(Free Drinks Picnic Exp)	(173.87)	(200.00)	26.13	(173.87)	(169.00)	(4.87)
Food Expenses	548.66	700.00	(151.34)	548.66	669.00	(120.34)
Rent/Supplies for Picnic	248.13	175.00	73.13	248.13	176.53	71.60
Total VSC Picnic Exp.	622.92	675.00	(52.08)	622.92	676.53	(53.61)
Total UNITY FUNCTION EXPENSES	622.92	675.00	(52.08)	622.92	676.53	(53.61)
UTILITIES						
Telephone				0.00	112.00	(112.00)
925 829 0666 - Hotline	524.39	520.00	4.39	524.39	487.05	37.34
925 829 3160	365.40	416.00	(50.60)	365.40	407.84	(42.44)
Automated Hotline -Freedom Voic	211.76	216.00	(4.24)	211.76	203.33	8.43
Total Telephone	1,101.55	1,152.00	(50.45)	1,101.55	1,210.22	(108.67)
Total UTILITIES	1,101.55	1,152.00	(50.45)	1,101.55	1,210.22	(108.67)
Workshop Expenses	142.22	400.00	(257.78)	142.22	360.00	(217.78)
Total Expense	17,325.33	18,805.64	(1,480.31)	17,325.33	15,733.76	1,591.57
Net Ordinary Income	(1,880.28)	(5,517.64)	3,637.36	(1,880.28)	(2,765.50)	885.22
Other Income/Expense						
Other Expense						
Additional Workshop	0.00	200.00	(200.00)	0.00	150.00	(150.00)
Free Drinks - Picnic	173.87	200.00	(26.13)	173.87	169.00	4.87
Reduced Tickets for Picnic	1,000.00	1,000.00	0.00	1,000.00	1,000.00	0.00
Reduction of Big Book	318.00	270.00	48.00	318.00	221.00	97.00
Total Other Expense	1,491.87	1,670.00	(178.13)	1,491.87	1,540.00	(48.13)
Net Other Income	(1,491.87)	(1,670.00)	178.13	(1,491.87)	(1,540.00)	48.13
Net Income	(3,372.15)	(7,187.64)	3,815.49	(3,372.15)	(4,305.50)	933.35

Valley Service Center
Balance Sheet
As of October 31, 2016

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11/27/2016
Accrual Basis

	<u>Oct 31, 16</u>	<u>Sep 30, 16</u>	<u>\$ Change</u>	<u>Oct 31, 15</u>	<u>\$ Change</u>
ASSETS					
Current Assets					
Checking/Savings					
Cash Account (Petty Cash)	40.00	40.00	-	40.00	-
WFB Literature Fund	1,877.11	2,866.35	(989.24)	1,859.79	17.32
WFB Operating Account	4,456.90	4,014.82	442.08	6,485.90	(2,029.00)
WFB Prudent Reserve	17,500.00	17,500.00	-	17,911.02	(411.02)
WFB Unity Fund	7,154.10	7,421.29	(267.19)	7,110.74	43.36
Total Checking/Savings	31,028.11	31,842.46	(814.35)	33,407.45	(2,379.34)
Other Current Assets					
Prepaid Expense	884.86	839.97	44.89	574.92	309.94
Security Deposit - Village Pkw	600.00	600.00	-	600.00	-
Special Events Deposits					
Anniversary Dinner Deposit	750.00	750.00	-	750.00	-
Total Special Events Deposits	750.00	750.00	-	750.00	-
1120 · Inventory Asset	5,437.80	4,500.42	937.38	4,229.24	1,208.56
1499 · Undeposited Funds	140.52	-	140.52	-	140.52
Total Other Current Assets	7,813.18	6,690.39	1,122.79	6,154.16	1,659.02
Total Current Assets	38,841.29	38,532.85	308.44	39,561.61	(720.32)
TOTAL ASSETS	<u>38,841.29</u>	<u>38,532.85</u>	<u>308.44</u>	<u>39,561.61</u>	<u>(720.32)</u>
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Other Current Liabilities					
Accounts Payable	136.00	227.23	(91.23)	357.00	(221.00)
Total Other Current Liabilities	136.00	227.23	(91.23)	357.00	(221.00)
Total Current Liabilities	136.00	227.23	(91.23)	357.00	(221.00)
Total Liabilities	136.00	227.23	(91.23)	357.00	(221.00)
Equity					
3000 · 2000 and Prior Year's (Equity)	37,275.78	37,152.58	123.20	37,152.58	123.20
3900 · Previous Year to 2001 (Equity)	4,801.66	4,801.66	-	6,357.53	(1,555.87)
Net Income	(3,372.15)	(3,648.62)	276.47	(4,305.50)	933.35
Total Equity	38,705.29	38,305.62	399.67	39,204.61	(499.32)
TOTAL LIABILITIES & EQUITY	<u>38,841.29</u>	<u>38,532.85</u>	<u>308.44</u>	<u>39,561.61</u>	<u>(720.32)</u>

Valley Service Center
Group Contribution Summary
 March through October 2016

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11/27/2016

Accrual Basis

	<u>Mar 16</u>	<u>Apr 16</u>	<u>May 16</u>	<u>Jun 16</u>	<u>Jul 16</u>	<u>Aug 16</u>	<u>Sep 16</u>	<u>Oct 16</u>	<u>TOTAL</u>
As Bill Sees It	0.00	0.00	0.00	0.00	0.00	0.00	300.00	0.00	300.00
Broken Elevator Group	105.00	0.00	0.00	0.00	0.00	105.00	0.00	0.00	210.00
By the Book	0.00	183.60	0.00	0.00	0.00	157.95	0.00	78.88	420.43
Carrying the Message	61.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	61.80
Crossroads Fellowship	360.00	180.00	180.00	180.00	0.00	360.00	180.00	180.00	1,620.00
Friday Night Live	0.00	247.00	0.00	0.00	0.00	166.73	0.00	0.00	413.73
Friendship Group - SR Friday	0.00	0.00	0.00	0.00	0.00	0.00	0.00	121.80	121.80
Hard Knox Group	0.00	0.00	0.00	170.00	0.00	0.00	0.00	0.00	170.00
Hilltop Group	97.86	0.00	0.00	0.00	159.60	0.00	0.00	78.40	335.86
Jaywalkers	117.81	0.00	157.45	195.39	0.00	102.62	79.72	58.05	711.04
Ladies Lifeline	197.11	0.00	406.82	0.00	149.02	175.20	209.37	143.10	1,280.62
Monday Nite Live	0.00	114.42	0.00	0.00	0.00	0.00	0.00	0.00	114.42
Primary Purpose	0.00	955.10	0.00	0.00	887.11	0.00	0.00	1,130.23	2,972.44
S. R. Recovery Group	0.00	119.73	0.00	125.67	0.00	0.00	0.00	0.00	245.40
Saturday Morning Breakfast	0.00	0.00	0.00	124.15	0.00	213.28	92.64	0.00	430.07
Serenity Seekers	0.00	0.00	0.00	0.00	0.00	102.00	0.00	0.00	102.00
Sunday Morning Coffee - Dublin	310.20	0.00	0.00	0.00	0.00	0.00	292.00	0.00	602.20
There is a Solution	87.50	0.00	0.00	300.00	0.00	0.00	0.00	119.02	506.52
Tri-Valley Fellowship	25.00	25.00	25.00	25.00	25.00	25.00	145.00	145.00	440.00
unscripted Group	0.00	162.60	0.00	196.00	145.00	0.00	0.00	0.00	503.60
Women Staying in the Book	0.00	0.00	231.06	92.10	0.00	246.06	86.10	0.00	655.32
Words Of Wisdom	92.52	163.53	0.00	96.15	106.40	0.00	124.56	275.91	859.07
TOTAL	1,455	2,151	1,000	1,504	1,472	1,654	1,509	2,330	13,076
	871	2,236	551	914	850	2,387	892	1,213	9,914
Change to Prior Year	584	(85)	449	591	622	(734)	617	1,118	3,162
Average through Sep									233
PY Average through Sep									991
Difference per month on Average									(758)

Excess Contribution 2015 funding allocation:	
Dinner	
Reduced Anniversary Tickets	1,500
Out of State Speaker	1,000
Free Drinks	300
Picnic	
Reduced Picnic Tickets	1,000
Free Drinks	300
Big Book	
Reduced \$ for Big Book	300
Workshops	
	300
Total Excess Contributions for 2015	4,700
Total to FY15/16 Budget: Other Inc	