

Valley Service Center
Month and YTD Profit & Loss
 September 2016

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10/21/2016

Accrual Basis

	Sep 16	Aug 16	\$ Change	Jul 16	Jun 16	May 16	Apr 16	Mar 16	Mar - Sep 16
Ordinary Income/Expense									
Income									
CONTRIBUTIONS	1,509.39	1,653.84	(144.45)	1,472.13	1,504.46	1,000.33	2,150.98	1,454.80	10,745.93
LITERATURE SALES									
(Reduction of Big Book Sales)	(78.00)	(12.00)	(66.00)	(39.00)	(58.00)	(14.00)	(34.00)	(53.00)	(288.00)
Book Sales	1,281.00	269.50	1,011.50	623.25	929.25	447.50	694.75	1,261.75	5,507.00
Chip Sales	118.50	26.00	92.50	62.50	123.00	16.00	76.50	84.25	506.75
Total LITERATURE SALES	1,321.50	283.50	1,038.00	646.75	994.25	449.50	737.25	1,293.00	5,725.75
OTHER INCOME	78.00	1,012.00	(934.00)	39.00	58.00	14.00	34.00	53.00	1,288.00
UNITY FUNCTIONS									
VSC Annual Picnic									
Raffle Ticket Sales	0.00	920.00	(920.00)	0.00					920.00
Ticket Sales for Picnic	0.00	943.77	(943.77)	0.00					943.77
Total VSC Annual Picnic	0.00	1,863.77	(1,863.77)	0.00					1,863.77
Total UNITY FUNCTIONS	0.00	1,863.77	(1,863.77)	0.00					1,863.77
Total Income	2,908.89	4,813.11	(1,904.22)	2,157.88	2,556.71	1,463.83	2,922.23	2,800.80	19,623.45
Cost of Goods Sold									
Pamphlet Purchases	0.00	238.24	(238.24)	0.00	0.00	246.00	54.08	0.00	538.32
Sales Tax	0.00	0.00	0.00	805.00	0.00				805.00
5000 - Cost of Goods Sold	1,192.77	261.99	930.78	565.52	890.17	414.89	662.54	1,033.43	5,021.31
Total COGS	1,192.77	500.23	692.54	1,370.52	890.17	660.89	716.62	1,033.43	6,364.63
Gross Profit	1,716.12	4,312.88	(2,596.76)	787.36	1,666.54	802.94	2,205.61	1,767.37	13,258.82
Expense									
GENERAL OFFICE EXPENSES									
Bank Charge	0.00	0.00	0.00	0.00	(31.00)	0.00			(31.00)
Corporate fee	0.00	0.00	0.00	45.00	0.00				45.00
Insurance									
General Liability Insurance	74.91	74.91	0.00	74.91	74.91	74.91	74.91	74.91	524.37
Insurance D&O Liability	62.08	62.08	0.00	62.08	62.08	62.08	62.08	62.08	434.56
Worker's Compensation	36.08	36.08	0.00	36.08	36.08	36.08	36.08	35.08	251.56
Total Insurance	173.07	173.07	0.00	173.07	173.07	173.07	173.07	172.07	1,210.49
Internet Service									
Broadband Service-Office	16.50	45.00	(28.50)	45.00	45.00	45.00	45.00	45.00	286.50
Web Master	49.00	49.00	0.00	49.00	49.00	49.00	49.00	49.00	343.00
Total Internet Service	65.50	94.00	(28.50)	94.00	94.00	94.00	94.00	94.00	629.50
Inventory Write Off	0.00	0.00	0.00	0.00	(36.00)	0.00	0.00	(10.38)	(46.38)
Licenses and Permits	21.00	0.00	21.00						21.00
Office Employee Payroll									
Employer Payroll Expense	851.60	495.83	355.77	664.29	822.31	785.02	812.25	827.81	5,259.11
Employer Payroll Taxes	150.83	106.55	44.28	143.11	177.16	169.08	174.98	178.33	1,100.04
Payroll Monthly Fee	125.00	71.00	54.00	128.50	128.50	128.50	128.50	128.50	838.50
Total Office Employee Payroll	1,127.43	673.38	454.05	935.90	1,127.97	1,082.60	1,115.73	1,134.64	7,197.65
Office Equipment	38.83	33.98	4.85	0.00	0.00	0.00	276.59	0.00	349.40
Postage and Delivery	0.00	0.00	0.00	0.00	0.00	0.00	0.00	48.75	48.75
Rent - Intergroup	20.00	20.00	0.00	20.00	20.00	20.00	20.00	20.00	140.00
Rent - Office	484.00	471.00	13.00	471.00	471.00	471.00	471.00	471.00	3,310.00
Supplies, Bus	299.18	21.90	277.28	0.00	83.06	(8.01)	47.82	0.00	443.95
Travel - Ofc Mgr Mtg	359.96	0.00	359.96	30.00	0.00				389.96
Total GENERAL OFFICE EXPENSES	2,588.97	1,487.33	1,101.64	1,768.97	1,902.10	1,832.66	2,198.21	1,930.08	13,708.32
UNITY FUNCTION EXPENSES									
VSC Picnic Exp.									
(Free Drinks Picnic Exp)	0.00	(173.87)	173.87	0.00					(173.87)

Valley Service Center
Month and YTD Profit & Loss
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Accrual Basis

	Sep 16	Aug 16	\$ Change	Jul 16	Jun 16	May 16	Apr 16	Mar 16	Mar - Sep 16
Food Expenses	0.00	548.66	(548.66)	0.00					548.66
Rent/Supplies for Picnic	0.00	248.13	(248.13)	0.00					248.13
Total VSC Picnic Exp.	0.00	622.92	(622.92)	0.00					622.92
Total UNITY FUNCTION EXPENS	0.00	622.92	(622.92)	0.00					622.92
UTILITIES									
Telephone									
925 829 0666 - Hotline	65.29	65.29	0.00	65.29	65.29	65.29	66.25	63.07	455.77
925 829 3160	18.91	51.59	(32.68)	51.59	54.16	51.59	51.59	51.67	331.10
AT&T - Monthly Fee	0.00	0.00	0.00	0.00	0.00	(28.00)	14.00	14.00	0.00
Automated Hotline -Freedom	26.53	26.28	0.25	27.23	26.75	26.15	26.02	26.28	185.24
Total Telephone	110.73	143.16	(32.43)	144.11	146.20	115.03	157.86	155.02	972.11
Total UTILITIES	110.73	143.16	(32.43)	144.11	146.20	115.03	157.86	155.02	972.11
Workshop Expenses	0.00	142.22	(142.22)	0.00					142.22
Total Expense	2,699.70	2,395.63	304.07	1,913.08	2,048.30	1,947.69	2,356.07	2,085.10	15,445.57
Net Ordinary Income	(983.58)	1,917.25	(2,900.83)	(1,125.72)	(381.76)	(1,144.75)	(150.46)	(317.73)	(2,186.75)
Other Income/Expense									
Other Expense									
Free Drinks - Picnic	0.00	173.87	(173.87)	0.00					173.87
Reduced Tickets for Picnic	0.00	1,000.00	(1,000.00)	0.00					1,000.00
Reduction of Big Book	78.00	12.00	66.00	39.00	58.00	14.00	34.00	53.00	288.00
Total Other Expense	78.00	1,185.87	(1,107.87)	39.00	58.00	14.00	34.00	53.00	1,461.87
Net Other Income	(78.00)	(1,185.87)	1,107.87	(39.00)	(58.00)	(14.00)	(34.00)	(53.00)	(1,461.87)
Net Income	(1,061.58)	731.38	(1,792.96)	(1,164.72)	(439.76)	(1,158.75)	(184.46)	(370.73)	(3,648.62)

Valley Service Center
Balance Sheet Mo & Yr Comp
As of September 30, 2016

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10/21/2016

Accrual Basis

	Mo over Mo			Yr over Yr		Per OPS Manual	
	Sep 30, 16	Aug 31, 16	\$ Change	Sep 30, 15	\$ Change		
ASSETS							
Current Assets							
Checking/Savings							
Cash Account (Petty Cash)	40.00	40.00	-	40.00	-	40	-
WFB Literature Fund	2,866.35	2,286.20	580.15	1,645.12	1,221.23	3,000	(134)
WFB Operating Account	4,014.82	5,023.06	(1,008.24)	7,124.02	(3,109.20)	5,000	(985)
WFB Prudent Reserve	17,500.00	17,500.00	-	17,911.02	(411.02)	15,000	2,500
WFB Unity Fund	7,421.29	7,421.29	-	7,219.47	201.82	6,000	1,421
Total Checking/Savings	31,842.46	32,270.55	(428.09)	33,939.63	(2,097.17)	29,040	2,802
Other Current Assets							
Prepaid Expense	839.97	1,033.04	(193.07)	752.58	87.39		
Security Deposit - Village Pkw	600.00	600.00	-	600.00	-		
Special Events Deposits							
Anniversary Dinner Deposit	750.00	750.00	-	750.00	-		
Total Special Events Deposits	750.00	750.00	-	750.00	-		
1120 · Inventory Asset	4,500.42	5,495.34	(994.92)	3,946.33	554.09		
1499 · Undeposited Funds	-	(543.50)	543.50	925.29	(925.29)		
Total Other Current Assets	6,690.39	7,334.88	(644.49)	6,974.20	(283.81)		
Total Current Assets	38,532.85	39,605.43	(1,072.58)	40,913.83	(2,380.98)		
TOTAL ASSETS							
	38,532.85	39,605.43	(1,072.58)	40,913.83	(2,380.98)		
LIABILITIES & EQUITY							
Liabilities							
Current Liabilities							
Other Current Liabilities							
Accounts Payable	227.23	238.23	(11.00)	248.00	(20.77)		
Total Other Current Liabilities	227.23	238.23	(11.00)	248.00	(20.77)		
Total Current Liabilities	227.23	238.23	(11.00)	248.00	(20.77)		
Total Liabilities	227.23	238.23	(11.00)	248.00	(20.77)		
Equity							
3000 · 2000 and Prior Year's (Equity)	37,152.58	37,152.58	-	37,152.58	-		
3900 · Previous Year to 2001 (Equity)	4,801.66	4,801.66	-	6,357.53	(1,555.87)		
Net Income	(3,648.62)	(2,587.04)	(1,061.58)	(2,844.28)	(804.34)		
Total Equity	38,305.62	39,367.20	(1,061.58)	40,665.83	(2,360.21)		
TOTAL LIABILITIES & EQUITY							
	38,532.85	39,605.43	(1,072.58)	40,913.83	(2,380.98)		

Valley Service Center
Profit & Loss Actual vs Budget
 March through September 2016

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 10/21/2016
 Accrual Basis

Valley Service Center
Profit & Loss YTD Comp
 March to September 2016

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 10/21/2016
 Accrual Basis

	<u>Mar - Sep 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Mar - Sep 16</u>	<u>Mar - Sep 15</u>	<u>\$ Change</u>
Ordinary Income/Expense						
Income						
CONTRIBUTIONS	10,745.93	9,300.00	1,445.93	10,745.93	8,701.24	2,044.69
LITERATURE SALES						
(Reduction of Big Book Sales)	(288.00)	(235.00)	(53.00)	(288.00)	(169.00)	(119.00)
Book Sales	5,507.00	5,850.00	(343.00)	5,507.00	5,853.00	(346.00)
Chip Sales	506.75	875.00	(368.25)	506.75	933.55	(426.80)
Total LITERATURE SALES	<u>5,725.75</u>	<u>6,490.00</u>	<u>(764.25)</u>	<u>5,725.75</u>	<u>6,617.55</u>	<u>(891.80)</u>
OTHER INCOME	1,288.00	1,610.00	(322.00)	1,288.00	1,169.00	119.00
UNITY FUNCTIONS						
VSC Annual Picnic						
Raffle Ticket Sales	920.00	1,000.00	(80.00)	920.00	920.00	0.00
Ticket Sales for Picnic	943.77	1,000.00	(56.23)	943.77	995.00	(51.23)
Total VSC Annual Picnic	<u>1,863.77</u>	<u>2,000.00</u>	<u>(136.23)</u>	<u>1,863.77</u>	<u>1,915.00</u>	<u>(51.23)</u>
Total UNITY FUNCTIONS	<u>1,863.77</u>	<u>2,000.00</u>	<u>(136.23)</u>	<u>1,863.77</u>	<u>1,915.00</u>	<u>(51.23)</u>
Total Income	<u>19,623.45</u>	<u>19,400.00</u>	<u>223.45</u>	<u>19,623.45</u>	<u>18,402.79</u>	<u>1,220.66</u>
Cost of Goods Sold						
Pamphlet Purchases	538.32	350.00	188.32	538.32	238.76	299.56
Sales Tax	805.00	1,112.00	(307.00)	805.00	909.43	(104.43)
5000 - Cost of Goods Sold	5,021.31	5,950.00	(928.69)	5,021.31	5,642.02	(620.71)
Total COGS	<u>6,364.63</u>	<u>7,412.00</u>	<u>(1,047.37)</u>	<u>6,364.63</u>	<u>6,790.21</u>	<u>(425.58)</u>
Gross Profit	<u>13,258.82</u>	<u>11,988.00</u>	<u>1,270.82</u>	<u>13,258.82</u>	<u>11,612.58</u>	<u>1,646.24</u>
Expense						
GENERAL OFFICE EXPENSES						
Bank Charge	(31.00)	0.00	(31.00)	(31.00)	0.00	(31.00)
Corporate fee	45.00	25.00	20.00	45.00	25.00	20.00
Donations	0.00	100.00	(100.00)	0.00	100.55	(100.55)
Insurance						
General Liability Insurance	524.37	524.37	0.00	524.37	478.56	45.81
Insurance D&O Liability	434.56	434.56	0.00	434.56	434.56	0.00
Worker's Compensation	251.56	252.56	(1.00)	251.56	192.50	59.06
Total Insurance	<u>1,210.49</u>	<u>1,211.49</u>	<u>(1.00)</u>	<u>1,210.49</u>	<u>1,105.62</u>	<u>104.87</u>
Internet Service						
Broadband Service-Office	286.50	315.00	(28.50)	286.50	245.00	41.50
Web Master	343.00	343.00	0.00	343.00	343.00	0.00
Total Internet Service	<u>629.50</u>	<u>658.00</u>	<u>(28.50)</u>	<u>629.50</u>	<u>588.00</u>	<u>41.50</u>
Inventory Write Off	(46.38)	70.00	(116.38)	(46.38)	136.01	(182.39)
Licenses and Permits	21.00	21.00	0.00	21.00	21.00	0.00
Office Employee Payroll						
Employer Payroll Expense	5,259.11	5,600.00	(340.89)	5,259.11	4,085.68	1,173.43
Employer Payroll Taxes	1,100.04	1,207.57	(107.53)	1,100.04	799.40	300.64
Payroll Monthly Fee	838.50	899.50	(61.00)	838.50	407.50	431.00
Total Office Employee Payroll	<u>7,197.65</u>	<u>7,707.07</u>	<u>(509.42)</u>	<u>7,197.65</u>	<u>5,292.58</u>	<u>1,905.07</u>
Office Equipment	349.40	350.00	(0.60)	349.40	24.71	324.69
Postage and Delivery	48.75	35.00	13.75	48.75	120.85	(72.10)
Rent - Intergroup	140.00	140.00	0.00	140.00	140.00	0.00
Rent - Office	3,310.00	3,297.00	13.00	3,310.00	3,213.00	97.00
Subscriptions - Grapevine	0.00	25.00	(25.00)	0.00	49.97	(49.97)
Supplies, Bus	443.95	320.00	123.95	443.95	418.37	25.58
Travel - Ofc Mgr Mtg	389.96	600.00	(210.04)	389.96	0.00	389.96
Total GENERAL OFFICE EXPENSES	<u>13,708.32</u>	<u>14,559.56</u>	<u>(851.24)</u>	<u>13,708.32</u>	<u>11,235.66</u>	<u>2,472.66</u>
UNITY FUNCTION EXPENSES						
VSC Picnic Exp.						
(Free Drinks Picnic Exp)	(173.87)	(200.00)	26.13	(173.87)	(169.00)	(4.87)
Food Expenses	548.66	700.00	(151.34)	548.66	669.00	(120.34)
Rent/Supplies for Picnic	248.13	175.00	73.13	248.13	176.53	71.60
Total VSC Picnic Exp.	<u>622.92</u>	<u>675.00</u>	<u>(52.08)</u>	<u>622.92</u>	<u>676.53</u>	<u>(53.61)</u>
Total UNITY FUNCTION EXPENSES	<u>622.92</u>	<u>675.00</u>	<u>(52.08)</u>	<u>622.92</u>	<u>676.53</u>	<u>(53.61)</u>
UTILITIES						
Telephone						
925 829 0666 - Hotline	455.77	455.00	0.77	455.77	424.98	30.79

Valley Service Center
Profit & Loss Actual vs Budget
 March through September 2016

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 Accrual Basis

	<u>Mar - Sep 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
925 829 3160	331.10	364.00	(32.90)
AT&T - Monthly Fee			
Automated Hotline -Freedom Voic	185.24	189.00	(3.76)
Total Telephone	972.11	1,008.00	(35.89)
Total UTILITIES	972.11	1,008.00	(35.89)
Workshop Expenses	142.22	350.00	(207.78)
Total Expense	15,445.57	16,592.56	(1,146.99)
Net Ordinary Income	(2,186.75)	(4,604.56)	2,417.81
Other Income/Expense			
Other Expense			
Additional Workshop	0.00	175.00	(175.00)
Free Drinks - Picnic	173.87	200.00	(26.13)
Reduced Tickets for Picnic	1,000.00	1,000.00	0.00
Reduction of Big Book	288.00	235.00	53.00
Total Other Expense	1,461.87	1,610.00	(148.13)
Net Other Income	(1,461.87)	(1,610.00)	148.13
	<u>(3,648.62)</u>	<u>(6,214.56)</u>	<u>2,565.94</u>

Valley Service Center
Profit & Loss YTD Comp
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 Accrual Basis

	<u>Mar - Sep 16</u>	<u>Mar - Sep 15</u>	<u>\$ Change</u>
	331.10	356.60	(25.50)
	0.00	98.00	(98.00)
	185.24	177.09	8.15
	972.11	1,056.67	(84.56)
	972.11	1,056.67	(84.56)
	142.22	150.00	(7.78)
	15,445.57	13,118.86	2,326.71
	(2,186.75)	(1,506.28)	(680.47)
	173.87	169.00	4.87
	1,000.00	1,000.00	0.00
	288.00	169.00	119.00
	1,461.87	1,338.00	123.87
	(1,461.87)	(1,338.00)	(123.87)
	<u>(3,648.62)</u>	<u>(2,844.28)</u>	<u>(804.34)</u>

Valley Service Center
Group Contribution Summary
 March through September 2016

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10/21/2016

Accrual Basis

	<u>Mar 16</u>	<u>Apr 16</u>	<u>May 16</u>	<u>Jun 16</u>	<u>Jul 16</u>	<u>Aug 16</u>	<u>Sep 16</u>	<u>TOTAL</u>
As Bill Sees It							300	300
Broken Elevator Group	105	-	-	-	-	105	0	210
By the Book	-	184	-	-	-	158	0	342
Carrying the Message	62	-	-	-	-	-	0	62
Crossroads Fellowship	360	180	180	180	-	360	180	1,440
Friday Night Live	-	247	-	-	-	167	0	414
Hard Knox Group	-	-	-	170	-	-	0	170
Hilltop Group	98	-	-	-	160	-	0	257
Jaywalkers	118	-	157	195	-	103	80	653
Ladies Lifeline	197	-	407	-	149	175	209	1,137
Monday Nite Live	-	114	-	-	-	-	0	114
Primary Purpose	-	955	-	-	887	-	0	1,842
S. R. Recovery Group	-	120	-	126	-	-	0	245
Saturday Morning Breakfast	-	-	-	124	-	213	93	430
Serenity Seekers						102	0	102
Sunday Morning Coffee - Dublin	310	-	-	-	-	-	292	602
There is a Solution	88	-	-	300	-	-	0	388
Tri-Valley Fellowship	25	25	25	25	25	25	145	295
unscripted Group	-	163	-	196	145	-	0	504
Women Staying in the Book	-	-	231	92	-	246	86	655
TOTWords Of Wisdom	93	164	-	96	106	-	125	583
March 2015 to June 2016	<u>1,455</u>	<u>2,151</u>	<u>1,000</u>	<u>1,504</u>	<u>1,472</u>	<u>1,654</u>	<u>1,510</u>	<u>10,747</u>
	871	2,236	551	914	850	2,387	892	8,701
Change to Prior Year	584	(85)	449	591	622	(734)	618	2,045
Average through Sep								1,194
PY Average through Sep								966.80
Difference per month on Average								227

Excess Contribution 2015 funding allocation:	
Dinner	
Reduced Anniversary Tickets	1,500
Out of State Speaker	1,000
Free Drinks	300
Picnic	
Reduced Picnic Tickets	1,000
Free Drinks	300
Big Book	
Reduced \$ for Big Book	300
Workshops	
	300
Total Excess Contributions for 2015	4,700
Total to FY15/16 Budget: Other Inc	