

Valley Service Center
Balance Sheet
As of October 31, 2013

	<u>Oct 31, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash Account (Petty Cash)	40.00
Wells Fargo Literature Fund	1,530.95
Wells Fargo Operating Account	1,485.12
Wells Fargo Prudent Reserve	10,000.00
Wells Fargo Unity Fund	<u>13,545.66</u>
Total Checking/Savings	26,601.73
Other Current Assets	
Inventory Asset	3,734.09
Prepaid Expense	550.00
Security Deposit - Village Pkw	600.00
Special Events Deposits	
Anniversary Dinner Deposit	<u>750.00</u>
Total Special Events Deposits	750.00
Undeposited Funds	<u>478.20</u>
Total Other Current Assets	<u>6,112.29</u>
Total Current Assets	<u>32,714.02</u>
TOTAL ASSETS	<u><u>32,714.02</u></u>
LIABILITIES & EQUITY	
Equity	
2000 and Prior Year's (Equity)	37,072.58
2001 to Previous Year (Equity)	-4,337.02
Net Income	<u>-21.54</u>
Total Equity	<u>32,714.02</u>
TOTAL LIABILITIES & EQUITY	<u><u>32,714.02</u></u>

Valley Service Center
Profit & Loss Budget vs. Actual
 October 2013

	<u>Oct 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
CONTRIBUTIONS	2,996.56	1,366.66	1,629.90	219.26%
LITERATURE SALES				
Book Sales	959.65	745.77	213.88	128.68%
Chip Sales	33.25	111.32	-78.07	29.87%
Mini Pamphlets		4.16	-4.16	
Total LITERATURE SALES	<u>992.90</u>	<u>861.25</u>	<u>131.65</u>	<u>115.29%</u>
Total Income	3,989.46	2,227.91	1,761.55	179.07%
Cost of Goods Sold				
Cost of Goods Sold	<u>807.40</u>	<u>651.29</u>	<u>156.11</u>	<u>123.97%</u>
Total COGS	<u>807.40</u>	<u>651.29</u>	<u>156.11</u>	<u>123.97%</u>
Gross Profit	3,182.06	1,576.62	1,605.44	201.83%
Expense				
GENERAL OFFICE EXPENSES				
Bank Charge		2.75	-2.75	
Insurance	102.00	120.00	-18.00	85.0%
Internet Service	45.00	40.00	5.00	112.5%
Office Manager Expense	1,390.00	833.00	557.00	166.87%
Office, Misc.	33.24	23.34	9.90	142.42%
Postage and Delivery		12.50	-12.50	
Rent - Intergroup	20.00	20.00		100.0%
Rent - Office	444.00	443.00	1.00	100.23%
Supplies, Bus	50.69	29.17	21.52	173.77%
Travel - Ofc Mgr Mtg	536.27	621.99	-85.72	86.22%
Web Services		16.67	-16.67	
Total GENERAL OFFICE EXPENSES	<u>2,621.20</u>	<u>2,162.42</u>	<u>458.78</u>	<u>121.22%</u>
LITERATURE PURCHASES				
Pamphlet Purchases	<u>52.40</u>	<u>35.84</u>	<u>16.56</u>	<u>146.21%</u>
Total LITERATURE PURCHASES	<u>52.40</u>	<u>35.84</u>	<u>16.56</u>	<u>146.21%</u>
PRINTING & REPRODUCTION				
Meeting Schedules		60.84	-60.84	
Misc. Copying	20.10	24.17	-4.07	83.16%
Newsletter	<u>28.72</u>	<u>38.34</u>	<u>-9.62</u>	<u>74.91%</u>
Total PRINTING & REPRODUCTION	<u>48.82</u>	<u>123.35</u>	<u>-74.53</u>	<u>39.58%</u>
UNITY FUNCTION EXPENSES				
Workshop Expenses	<u>95.68</u>	<u>100.00</u>	<u>-4.32</u>	<u>95.68%</u>
Total UNITY FUNCTION EXPENSES	<u>95.68</u>	<u>100.00</u>	<u>-4.32</u>	<u>95.68%</u>
UTILITIES				
Telephone				
925 829 0666 - Hotline	44.75	37.50	7.25	119.33%
925 829 3160	62.95	50.00	12.95	125.9%
AT&T Long Distance	3.30	2.50	0.80	132.0%
Automated Hotline -Freedom Voic	<u>25.94</u>	<u>33.34</u>	<u>-7.40</u>	<u>77.8%</u>
Total Telephone	<u>136.94</u>	<u>123.34</u>	<u>13.60</u>	<u>111.03%</u>
Total UTILITIES	<u>136.94</u>	<u>123.34</u>	<u>13.60</u>	<u>111.03%</u>
Total Expense	<u>2,955.04</u>	<u>2,544.95</u>	<u>410.09</u>	<u>116.11%</u>
Net Income	<u><u>227.02</u></u>	<u><u>-968.33</u></u>	<u><u>1,195.35</u></u>	<u><u>-23.44%</u></u>

Valley Service Center Profit & Loss Budget vs. Actual March through October 2013

	<u>Mar - Oct 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
CONTRIBUTIONS	12,673.69	10,933.28	1,740.41	115.92%
LITERATURE SALES				
Book Sales	6,497.45	5,966.16	531.29	108.91%
Chip Sales	778.75	890.56	-111.81	87.45%
Mini Pamphlets	46.50	33.28	13.22	139.72%
Newsletter	32.00	24.00	8.00	133.33%
Total LITERATURE SALES	<u>7,354.70</u>	<u>6,914.00</u>	<u>440.70</u>	<u>106.37%</u>
UNITY FUNCTIONS				
Anniversary Dinner				
VSC Annual Picnic	3,116.00	2,000.00	1,116.00	155.8%
Total UNITY FUNCTIONS	<u>3,116.00</u>	<u>2,000.00</u>	<u>1,116.00</u>	<u>155.8%</u>
Total Income	23,144.39	19,847.28	3,297.11	116.61%
Cost of Goods Sold				
Cost of Goods Sold	5,802.17	5,210.32	591.85	111.36%
Total COGS	<u>5,802.17</u>	<u>5,210.32</u>	<u>591.85</u>	<u>111.36%</u>
Gross Profit	17,342.22	14,636.96	2,705.26	118.48%
Expense				
GENERAL OFFICE EXPENSES				
Bank Charge		22.00	-22.00	
Corporate fee	25.00	35.00	-10.00	71.43%
Donations	285.15	267.00	18.15	106.8%
Insurance	816.05	960.00	-143.95	85.01%
Internet Service	325.00	320.00	5.00	101.56%
Licenses and Permits	21.00	31.00	-10.00	67.74%
Office Equipment		550.00	-550.00	
Office Manager Expense	7,040.00	6,664.00	376.00	105.64%
Office, Misc.	222.33	186.72	35.61	119.07%
Postage and Delivery	33.12	100.00	-66.88	33.12%
Rent - Intergroup	160.00	160.00		100.0%
Rent - Office	3,487.00	3,473.67	13.33	100.38%
Sales Tax	831.00	755.00	76.00	110.07%
Subscriptions - Grapevine	34.97	70.00	-35.03	49.96%
Supplies, Bus	280.19	233.36	46.83	120.07%
Travel - Ofc Mgr Mtg	664.50	621.99	42.51	106.84%
Web Services	282.14	133.36	148.78	211.56%
Total GENERAL OFFICE EXPENSES	<u>14,507.45</u>	<u>14,583.10</u>	<u>-75.65</u>	<u>99.48%</u>
LITERATURE PURCHASES				
Pamphlet Purchases	399.92	286.72	113.20	139.48%
Total LITERATURE PURCHASES	<u>399.92</u>	<u>286.72</u>	<u>113.20</u>	<u>139.48%</u>
PRINTING & REPRODUCTION				
Meeting Schedules	188.83	486.72	-297.89	38.8%
Misc. Copying	157.94	193.36	-35.42	81.68%

Valley Service Center
Profit & Loss Budget vs. Actual
 March through October 2013

	<u>Mar - Oct 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Newsletter	261.05	306.72	-45.67	85.11%
Total PRINTING & REPRODUCTION	607.82	986.80	-378.98	61.6%
UNITY FUNCTION EXPENSES				
VSC Picnic Exp.	578.53	944.39	-365.86	61.26%
Workshop Expenses	176.73	200.00	-23.27	88.37%
Total UNITY FUNCTION EXPENSES	755.26	1,144.39	-389.13	66.0%
UTILITIES				
Telephone				
925 829 0666 - Hotline	320.73	300.00	20.73	106.91%
925 829 3160	482.78	400.00	82.78	120.7%
AT&T Long Distance	33.82	20.00	13.82	169.1%
Automated Hotline -Freedom Voic	255.98	266.72	-10.74	95.97%
Total Telephone	1,093.31	986.72	106.59	110.8%
Total UTILITIES	1,093.31	986.72	106.59	110.8%
Total Expense	17,363.76	17,987.73	-623.97	96.53%
Net Income	-21.54	-3,350.77	3,329.23	0.64%

Valley Service Center
Profit & Loss
 March through October 2013

	<u>Mar - Oct 13</u>	<u>Mar - Oct 12</u>	<u>\$ Change</u>	<u>% Change</u>
Income				
CONTRIBUTIONS	12,673.69	10,513.44	2,160.25	20.55%
LITERATURE SALES				
Book Sales	6,497.45	5,618.36	879.09	15.65%
Chip Sales	778.75	804.02	-25.27	-3.14%
Mini Pamphlets	46.50	0.00	46.50	100.0%
Newsletter	32.00	27.00	5.00	18.52%
Total LITERATURE SALES	<u>7,354.70</u>	<u>6,449.38</u>	<u>905.32</u>	<u>14.04%</u>
OTHER INCOME				
Donations	0.00	13.24	-13.24	-100.0%
Petty Cash	0.00	169.50	-169.50	-100.0%
Total OTHER INCOME	<u>0.00</u>	<u>182.74</u>	<u>-182.74</u>	<u>-100.0%</u>
UNITY FUNCTIONS				
VSC Annual Picnic	3,116.00	1,964.94	1,151.06	58.58%
Total UNITY FUNCTIONS	<u>3,116.00</u>	<u>1,964.94</u>	<u>1,151.06</u>	<u>58.58%</u>
Total Income	<u>23,144.39</u>	<u>19,110.50</u>	<u>4,033.89</u>	<u>21.11%</u>
Cost of Goods Sold				
Cost of Goods Sold	5,802.17	5,021.21	780.96	15.55%
Total COGS	<u>5,802.17</u>	<u>5,021.21</u>	<u>780.96</u>	<u>15.55%</u>
Gross Profit	<u>17,342.22</u>	<u>14,089.29</u>	<u>3,252.93</u>	<u>23.09%</u>
Expense				
GENERAL OFFICE EXPENSES				
Bank Charge	0.00	0.00	0.00	0.0%
Corporate fee	25.00	35.00	-10.00	-28.57%
Donations	285.15	0.00	285.15	100.0%
Insurance	816.05	714.21	101.84	14.26%
Internet Service	325.00	240.00	85.00	35.42%
Licenses and Permits	21.00	31.00	-10.00	-32.26%
Office Equipment	0.00	753.59	-753.59	-100.0%
Office Manager Expense	7,040.00	7,049.62	-9.62	-0.14%
Office, Misc.	222.33	50.00	172.33	344.66%
Postage and Delivery	33.12	90.00	-56.88	-63.2%
Rent - Intergroup	160.00	211.40	-51.40	-24.31%
Rent - Office	3,487.00	3,393.00	94.00	2.77%
Sales Tax	831.00	755.00	76.00	10.07%
Subscriptions - Grapevine	34.97	34.97	0.00	0.0%
Supplies, Bus	280.19	216.37	63.82	29.5%
Travel - Ofc Mgr Mtg	664.50	810.34	-145.84	-18.0%
Web Services	282.14	0.00	282.14	100.0%
Total GENERAL OFFICE EXPENSES	<u>14,507.45</u>	<u>14,384.50</u>	<u>122.95</u>	<u>0.86%</u>
LITERATURE PURCHASES				
Birthday Chips	0.00	0.00	0.00	0.0%

Valley Service Center
Profit & Loss
 March through October 2013

	<u>Mar - Oct 13</u>	<u>Mar - Oct 12</u>	<u>\$ Change</u>	<u>% Change</u>
Pamphlet Purchases	399.92	164.00	235.92	143.85%
Total LITERATURE PURCHASES	399.92	164.00	235.92	143.85%
PRINTING & REPRODUCTION				
Meeting Schedules	188.83	663.95	-475.12	-71.56%
Misc. Copying	157.94	197.20	-39.26	-19.91%
Newsletter	261.05	295.77	-34.72	-11.74%
Total PRINTING & REPRODUCTION	607.82	1,156.92	-549.10	-47.46%
UNITY FUNCTION EXPENSES				
Anniv. Dinner Expense	0.00	101.85	-101.85	-100.0%
VSC Picnic Exp.	578.53	951.83	-373.30	-39.22%
Workshop Expenses	176.73	225.57	-48.84	-21.65%
Total UNITY FUNCTION EXPENSES	755.26	1,279.25	-523.99	-40.96%
UTILITIES				
Telephone				
925 829 0666 - Hotline	320.73	291.45	29.28	10.05%
925 829 3160	482.78	403.31	79.47	19.7%
AT&T Long Distance	33.82	11.56	22.26	192.56%
Automated Hotline -Freedom Voic	255.98	255.20	0.78	0.31%
Total Telephone	1,093.31	961.52	131.79	13.71%
Total UTILITIES	1,093.31	961.52	131.79	13.71%
Void	0.00	0.00	0.00	0.0%
Total Expense	17,363.76	17,946.19	-582.43	-3.25%
Net Income	-21.54	-3,856.90	3,835.36	-99.44%

Valley Service Center Group Contribution Summary March through October 2013

	<u>Mar 13</u>	<u>Apr 13</u>	<u>May 13</u>	<u>Jun 13</u>	<u>Jul 13</u>	<u>Aug 13</u>	<u>Sep 13</u>	<u>Oct 13</u>	<u>TOTAL</u>
As Bill Sees It	0.00	340.00	0.00	0.00	0.00	0.00	0.00	375.00	715.00
Back To Basics	0.00	0.00	0.00	0.00	0.00	0.00	70.79	0.00	70.79
Broken Elevator Group	112.75	123.20	0.00	0.00	0.00	98.00	0.00	0.00	333.95
By the Book	0.00	94.60	0.00	0.00	129.06	0.00	0.00	146.04	369.70
Crossroads Fellowship	90.00	90.00	90.00	180.00	180.00	180.00	180.00	1,680.00	2,670.00
EBYPAA	100.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	300.00
Friday Night Fellowship	0.00	0.00	0.00	0.00	62.70	0.00	0.00	0.00	62.70
Friday Night Live	118.80	0.00	0.00	0.00	112.62	0.00	0.00	27.83	259.25
Groupo Livermore	0.00	0.00	0.00	0.00	0.00	0.00	250.00	0.00	250.00
Hard Knox Group	0.00	0.00	134.00	0.00	0.00	0.00	0.00	0.00	134.00
Ind	0.00	0.00	0.00	20.00	10.00	0.00	0.00	10.89	40.89
Intergroup Meeting	39.00	27.00	23.65	26.36	43.00	27.65	23.00	38.00	247.66
Jay-Walkers	34.63	97.56	0.00	44.59	105.24	60.55	49.80	77.26	469.63
Ladies Lifeline	126.46	162.58	152.23	95.29	160.22	205.15	163.74	134.54	1,200.21
Letting Go Group	0.00	126.00	0.00	0.00	105.00	0.00	0.00	108.50	339.50
Monday Nite Live	0.00	0.00	0.00	250.00	0.00	0.00	0.00	0.00	250.00
Primary Purpose	0.00	462.09	0.00	0.00	0.00	665.29	0.00	0.00	1,127.38
Rebellion Dogs	0.00	0.00	0.00	0.00	0.00	116.61	0.00	0.00	116.61
Saturday Morning Breakfast	0.00	0.00	0.00	0.00	502.16	0.00	0.00	0.00	502.16
Serenity Seekers	0.00	0.00	0.00	94.24	210.18	0.00	0.00	0.00	304.42
Sunday Morning Coffee	0.00	0.00	0.00	0.00	433.80	0.00	0.00	0.00	433.80
The Unscripted Men's Group	331.00	345.00	0.00	140.00	100.80	69.30	78.40	93.10	1,157.60
Tri-Valley Fellowship	10.00	52.75	0.00	50.00	25.00	0.00	25.00	25.00	187.75
Tuesday Night Women's Step Study	0.00	0.00	0.00	0.00	39.00	0.00	0.00	0.00	39.00
Women Staying in the Book	37.80	75.00	85.20	101.70	76.20	34.47	82.68	80.40	573.45
Words Of Wisdom	0.00	0.00	0.00	518.24	0.00	0.00	0.00	0.00	518.24
TOTAL	<u>1,000.44</u>	<u>1,995.78</u>	<u>485.08</u>	<u>1,520.42</u>	<u>2,294.98</u>	<u>1,457.02</u>	<u>923.41</u>	<u>2,996.56</u>	<u>12,673.69</u>