

Valley Service Center  
**Balance Sheet**  
As of September 30, 2013

	<u>Sep 30, 13</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Cash Account (Petty Cash)	40.00
Wells Fargo Literature Fund	1,719.59
Wells Fargo Operating Account	1,177.20
Wells Fargo Prudent Reserve	10,000.00
Wells Fargo Unity Fund	13,570.17
<b>Total Checking/Savings</b>	<u>26,506.96</u>
<b>Other Current Assets</b>	
Inventory Asset	3,502.09
Prepaid Expense	722.00
Security Deposit - Village Pkw	600.00
<b>Special Events Deposits</b>	
Anniversary Dinner Deposit	750.00
<b>Total Special Events Deposits</b>	<u>750.00</u>
Undeposited Funds	398.95
<b>Total Other Current Assets</b>	<u>5,973.04</u>
<b>Total Current Assets</b>	<u>32,480.00</u>
<b>TOTAL ASSETS</b>	<u><u>32,480.00</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
2000 and Prior Year's (Equity)	37,072.58
2001 to Previous Year (Equity)	-4,337.02
Net Income	-255.56
<b>Total Equity</b>	<u>32,480.00</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>32,480.00</u></u>

## Valley Service Center Profit & Loss Budget vs. Actual September 2013

	<u>Sep 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
<b>CONTRIBUTIONS</b>	923.41	1,366.66	-443.25	67.57%
<b>LITERATURE SALES</b>				
<b>Book Sales</b>	855.85	745.77	110.08	114.76%
<b>Chip Sales</b>	185.50	111.32	74.18	166.64%
<b>Mini Pamphlets</b>	2.00	4.16	-2.16	48.08%
<b>Newsletter</b>	20.00			
<b>Total LITERATURE SALES</b>	<u>1,063.35</u>	<u>861.25</u>	<u>202.10</u>	<u>123.47%</u>
<b>UNITY FUNCTIONS</b>				
<b>VSC Annual Picnic</b>	3,116.00	2,000.00	1,116.00	155.8%
<b>Total UNITY FUNCTIONS</b>	<u>3,116.00</u>	<u>2,000.00</u>	<u>1,116.00</u>	<u>155.8%</u>
<b>Total Income</b>	5,102.76	4,227.91	874.85	120.69%
<b>Cost of Goods Sold</b>				
<b>Cost of Goods Sold</b>	872.67	651.29	221.38	133.99%
<b>Total COGS</b>	<u>872.67</u>	<u>651.29</u>	<u>221.38</u>	<u>133.99%</u>
<b>Gross Profit</b>	4,230.09	3,576.62	653.47	118.27%
<b>Expense</b>				
<b>GENERAL OFFICE EXPENSES</b>				
<b>Bank Charge</b>		2.75	-2.75	
<b>Donations</b>				
<b>Insurance</b>	102.00	120.00	-18.00	85.0%
<b>Internet Service</b>	40.00	40.00		100.0%
<b>Licenses and Permits</b>	21.00	31.00	-10.00	67.74%
<b>Office Manager Expense</b>	730.00	833.00	-103.00	87.64%
<b>Office, Misc.</b>	17.42	23.34	-5.92	74.64%
<b>Postage and Delivery</b>	14.72	12.50	2.22	117.76%
<b>Rent - Intergroup</b>	20.00	20.00		100.0%
<b>Rent - Office</b>	444.00	443.00	1.00	100.23%
<b>Supplies, Bus</b>	19.62	29.17	-9.55	67.26%
<b>Web Services</b>	194.19	16.67	177.52	1,164.91%
<b>Total GENERAL OFFICE EXPENSES</b>	<u>1,602.95</u>	<u>1,571.43</u>	<u>31.52</u>	<u>102.01%</u>
<b>LITERATURE PURCHASES</b>				
<b>Pamphlet Purchases</b>	65.60	35.84	29.76	183.04%
<b>Total LITERATURE PURCHASES</b>	<u>65.60</u>	<u>35.84</u>	<u>29.76</u>	<u>183.04%</u>
<b>PRINTING &amp; REPRODUCTION</b>				
<b>Meeting Schedules</b>	69.76	60.84	8.92	114.66%

## Valley Service Center Profit & Loss Budget vs. Actual September 2013

	<u>Sep 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Misc. Copying	12.38	24.17	-11.79	51.22%
Newsletter	16.79	38.34	-21.55	43.79%
<b>Total PRINTING &amp; REPRODUCTION</b>	<b>98.93</b>	<b>123.35</b>	<b>-24.42</b>	<b>80.2%</b>
<b>UNITY FUNCTION EXPENSES</b>				
VSC Picnic Exp.	578.53	944.39	-365.86	61.26%
<b>Total UNITY FUNCTION EXPENSES</b>	<b>578.53</b>	<b>944.39</b>	<b>-365.86</b>	<b>61.26%</b>
<b>UTILITIES</b>				
Telephone				
925 829 0666 - Hotline	39.61	37.50	2.11	105.63%
925 829 3160	62.23	50.00	12.23	124.46%
AT&T Long Distance	3.30	2.50	0.80	132.0%
Automated Hotline -Freedom Voic	25.99	33.34	-7.35	77.95%
<b>Total Telephone</b>	<b>131.13</b>	<b>123.34</b>	<b>7.79</b>	<b>106.32%</b>
<b>Total UTILITIES</b>	<b>131.13</b>	<b>123.34</b>	<b>7.79</b>	<b>106.32%</b>
<b>Total Expense</b>	<b>2,477.14</b>	<b>2,798.35</b>	<b>-321.21</b>	<b>88.52%</b>
<b>Net Income</b>	<b><u>1,752.95</u></b>	<b><u>778.27</u></b>	<b><u>974.68</u></b>	<b><u>225.24%</u></b>

**Valley Service Center**  
**Profit & Loss Budget vs. Actual**  
March through September 2013

	<u>Mar - Sep 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
<b>CONTRIBUTIONS</b>	9,677.13	9,566.62	110.51	101.16%
<b>LITERATURE SALES</b>				
<b>Book Sales</b>	5,537.80	5,220.39	317.41	106.08%
<b>Chip Sales</b>	745.50	779.24	-33.74	95.67%
<b>Mini Pamphlets</b>	46.50	29.12	17.38	159.68%
<b>Newsletter</b>	32.00	24.00	8.00	133.33%
<b>Total LITERATURE SALES</b>	<u>6,361.80</u>	<u>6,052.75</u>	<u>309.05</u>	<u>105.11%</u>
<b>UNITY FUNCTIONS</b>				
<b>Anniversary Dinner</b>				
<b>VSC Annual Picnic</b>	3,116.00	2,000.00	1,116.00	155.8%
<b>Total UNITY FUNCTIONS</b>	<u>3,116.00</u>	<u>2,000.00</u>	<u>1,116.00</u>	<u>155.8%</u>
<b>Total Income</b>	19,154.93	17,619.37	1,535.56	108.72%
<b>Cost of Goods Sold</b>				
<b>Cost of Goods Sold</b>	5,001.77	4,559.03	442.74	109.71%
<b>Total COGS</b>	<u>5,001.77</u>	<u>4,559.03</u>	<u>442.74</u>	<u>109.71%</u>
<b>Gross Profit</b>	14,153.16	13,060.34	1,092.82	108.37%
<b>Expense</b>				
<b>GENERAL OFFICE EXPENSES</b>				
<b>Bank Charge</b>		19.25	-19.25	
<b>Corporate fee</b>	25.00	35.00	-10.00	71.43%
<b>Donations</b>	285.15	267.00	18.15	106.8%
<b>Insurance</b>	714.05	840.00	-125.95	85.01%
<b>Internet Service</b>	280.00	280.00		100.0%
<b>Licenses and Permits</b>	21.00	31.00	-10.00	67.74%
<b>Office Equipment</b>		550.00	-550.00	
<b>Office Manager Expense</b>	5,650.00	5,831.00	-181.00	96.9%
<b>Office, Misc.</b>	189.09	163.38	25.71	115.74%
<b>Postage and Delivery</b>	33.12	87.50	-54.38	37.85%
<b>Rent - Intergroup</b>	140.00	140.00		100.0%
<b>Rent - Office</b>	3,043.00	3,030.67	12.33	100.41%
<b>Sales Tax</b>	831.00	755.00	76.00	110.07%
<b>Subscriptions - Grapevine</b>	34.97	70.00	-35.03	49.96%
<b>Supplies, Bus</b>	229.50	204.19	25.31	112.4%
<b>Travel - Ofc Mgr Mtg</b>	128.23			
<b>Web Services</b>	282.14	116.69	165.45	241.79%
<b>Total GENERAL OFFICE EXPENSES</b>	<u>11,886.25</u>	<u>12,420.68</u>	<u>-534.43</u>	<u>95.7%</u>

**Valley Service Center**  
**Profit & Loss Budget vs. Actual**  
 March through September 2013

	<u>Mar - Sep 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>LITERATURE PURCHASES</b>				
Pamphlet Purchases	347.52	250.88	96.64	138.52%
<b>Total LITERATURE PURCHASES</b>	<u>347.52</u>	<u>250.88</u>	<u>96.64</u>	<u>138.52%</u>
<b>PRINTING &amp; REPRODUCTION</b>				
Meeting Schedules	188.83	425.88	-237.05	44.34%
Misc. Copying	137.84	169.19	-31.35	81.47%
Newsletter	232.33	268.38	-36.05	86.57%
<b>Total PRINTING &amp; REPRODUCTION</b>	<u>559.00</u>	<u>863.45</u>	<u>-304.45</u>	<u>64.74%</u>
<b>UNITY FUNCTION EXPENSES</b>				
VSC Picnic Exp.	578.53	944.39	-365.86	61.26%
Workshop Expenses	81.05	100.00	-18.95	81.05%
<b>Total UNITY FUNCTION EXPENSES</b>	<u>659.58</u>	<u>1,044.39</u>	<u>-384.81</u>	<u>63.16%</u>
<b>UTILITIES</b>				
Telephone				
925 829 0666 - Hotline	275.98	262.50	13.48	105.14%
925 829 3160	419.83	350.00	69.83	119.95%
AT&T Long Distance	30.52	17.50	13.02	174.4%
Automated Hotline -Freedom Voice	230.04	233.38	-3.34	98.57%
<b>Total Telephone</b>	<u>956.37</u>	<u>863.38</u>	<u>92.99</u>	<u>110.77%</u>
<b>Total UTILITIES</b>	<u>956.37</u>	<u>863.38</u>	<u>92.99</u>	<u>110.77%</u>
<b>Total Expense</b>	<u>14,408.72</u>	<u>15,442.78</u>	<u>-1,034.06</u>	<u>93.3%</u>
<b>Net Income</b>	<u><u>-255.56</u></u>	<u><u>-2,382.44</u></u>	<u><u>2,126.88</u></u>	<u><u>10.73%</u></u>

**Valley Service Center**  
**Profit & Loss**  
 March through September 2013

	<u>Mar - Sep 13</u>	<u>Mar - Sep 12</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Income</b>				
<b>CONTRIBUTIONS</b>	9,677.13	8,271.29	1,405.84	17.0%
<b>LITERATURE SALES</b>				
<b>Book Sales</b>	5,537.80	4,662.31	875.49	18.78%
<b>Chip Sales</b>	745.50	743.27	2.23	0.3%
<b>Mini Pamphlets</b>	46.50	0.00	46.50	100.0%
<b>Newsletter</b>	32.00	27.00	5.00	18.52%
<b>Total LITERATURE SALES</b>	<u>6,361.80</u>	<u>5,432.58</u>	<u>929.22</u>	<u>17.11%</u>
<b>OTHER INCOME</b>				
<b>Donations</b>	0.00	13.24	-13.24	-100.0%
<b>Petty Cash</b>	0.00	169.50	-169.50	-100.0%
<b>Total OTHER INCOME</b>	<u>0.00</u>	<u>182.74</u>	<u>-182.74</u>	<u>-100.0%</u>
<b>UNITY FUNCTIONS</b>				
<b>VSC Annual Picnic</b>	3,116.00	1,964.94	1,151.06	58.58%
<b>Total UNITY FUNCTIONS</b>	<u>3,116.00</u>	<u>1,964.94</u>	<u>1,151.06</u>	<u>58.58%</u>
<b>Total Income</b>	19,154.93	15,851.55	3,303.38	20.84%
<b>Cost of Goods Sold</b>				
<b>Cost of Goods Sold</b>	5,001.77	4,203.30	798.47	19.0%
<b>Total COGS</b>	<u>5,001.77</u>	<u>4,203.30</u>	<u>798.47</u>	<u>19.0%</u>
<b>Gross Profit</b>	14,153.16	11,648.25	2,504.91	21.51%
<b>Expense</b>				
<b>GENERAL OFFICE EXPENSES</b>				
<b>Bank Charge</b>	0.00	0.00	0.00	0.0%
<b>Corporate fee</b>	25.00	35.00	-10.00	-28.57%
<b>Donations</b>	285.15	0.00	285.15	100.0%
<b>Insurance</b>	714.05	612.18	101.87	16.64%
<b>Internet Service</b>	280.00	210.00	70.00	33.33%
<b>Licenses and Permits</b>	21.00	31.00	-10.00	-32.26%
<b>Office Equipment</b>	0.00	753.59	-753.59	-100.0%
<b>Office Manager Expense</b>	5,650.00	5,779.62	-129.62	-2.24%
<b>Office, Misc.</b>	189.09	50.00	139.09	278.18%
<b>Postage and Delivery</b>	33.12	90.00	-56.88	-63.2%
<b>Rent - Intergroup</b>	140.00	167.12	-27.12	-16.23%
<b>Rent - Office</b>	3,043.00	2,962.00	81.00	2.74%
<b>Sales Tax</b>	831.00	842.00	-11.00	-1.31%
<b>Subscriptions - Grapevine</b>	34.97	34.97	0.00	0.0%

**Valley Service Center**  
**Profit & Loss**  
 March through September 2013

	<u>Mar - Sep 13</u>	<u>Mar - Sep 12</u>	<u>\$ Change</u>	<u>% Change</u>
Supplies, Bus	229.50	216.37	13.13	6.07%
Travel - Ofc Mgr Mtg	128.23	502.23	-374.00	-74.47%
Web Services	282.14	0.00	282.14	100.0%
<b>Total GENERAL OFFICE EXPENSES</b>	<b>11,886.25</b>	<b>12,286.08</b>	<b>-399.83</b>	<b>-3.25%</b>
<b>LITERATURE PURCHASES</b>				
Birthday Chips	0.00	0.00	0.00	0.0%
Pamphlet Purchases	347.52	152.60	194.92	127.73%
<b>Total LITERATURE PURCHASES</b>	<b>347.52</b>	<b>152.60</b>	<b>194.92</b>	<b>127.73%</b>
<b>PRINTING &amp; REPRODUCTION</b>				
Meeting Schedules	188.83	486.62	-297.79	-61.2%
Misc. Copying	137.84	121.07	16.77	13.85%
Newsletter	232.33	257.03	-24.70	-9.61%
<b>Total PRINTING &amp; REPRODUCTION</b>	<b>559.00</b>	<b>864.72</b>	<b>-305.72</b>	<b>-35.36%</b>
<b>UNITY FUNCTION EXPENSES</b>				
Anniv. Dinner Expense	0.00	101.85	-101.85	-100.0%
VSC Picnic Exp.	578.53	891.83	-313.30	-35.13%
Workshop Expenses	81.05	161.07	-80.02	-49.68%
<b>Total UNITY FUNCTION EXPENSES</b>	<b>659.58</b>	<b>1,154.75</b>	<b>-495.17</b>	<b>-42.88%</b>
<b>UTILITIES</b>				
Telephone				
925 829 0666 - Hotline	275.98	253.89	22.09	8.7%
925 829 3160	419.83	350.95	68.88	19.63%
AT&T Long Distance	30.52	8.27	22.25	269.05%
Automated Hotline -Freedom Voic	230.04	224.54	5.50	2.45%
<b>Total Telephone</b>	<b>956.37</b>	<b>837.65</b>	<b>118.72</b>	<b>14.17%</b>
<b>Total UTILITIES</b>	<b>956.37</b>	<b>837.65</b>	<b>118.72</b>	<b>14.17%</b>
Void	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	<b>14,408.72</b>	<b>15,295.80</b>	<b>-887.08</b>	<b>-5.8%</b>
<b>Net Income</b>	<b>-255.56</b>	<b>-3,647.55</b>	<b>3,391.99</b>	<b>-92.99%</b>

## Valley Service Center Group Contribution Summary March through September 2013

	<u>Mar 13</u>	<u>Apr 13</u>	<u>May 13</u>	<u>Jun 13</u>	<u>Jul 13</u>	<u>Aug 13</u>	<u>Sep 13</u>	<u>TOTAL</u>
As Bill Sees It	0.00	340.00	0.00	0.00	0.00	0.00	0.00	340.00
Back To Basics	0.00	0.00	0.00	0.00	0.00	0.00	70.79	70.79
Broken Elevator Group	112.75	123.20	0.00	0.00	0.00	98.00	0.00	333.95
By the Book	0.00	94.60	0.00	0.00	129.06	0.00	0.00	223.66
Crossroads Fellowship	90.00	90.00	90.00	180.00	180.00	180.00	180.00	990.00
EBYPAA	100.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00
Friday Night Fellowship	0.00	0.00	0.00	0.00	62.70	0.00	0.00	62.70
Friday Night Live	118.80	0.00	0.00	0.00	112.62	0.00	0.00	231.42
Groupo Livermore	0.00	0.00	0.00	0.00	0.00	0.00	250.00	250.00
Hard Knox Group	0.00	0.00	134.00	0.00	0.00	0.00	0.00	134.00
Ind	0.00	0.00	0.00	20.00	10.00	0.00	0.00	30.00
Intergroup Meeting	39.00	27.00	23.65	26.36	43.00	27.65	23.00	209.66
Jay-Walkers	34.63	97.56	0.00	44.59	105.24	60.55	49.80	392.37
Ladies Lifeline	126.46	162.58	152.23	95.29	160.22	205.15	163.74	1,065.67
Letting Go Group	0.00	126.00	0.00	0.00	105.00	0.00	0.00	231.00
Monday Nite Live	0.00	0.00	0.00	250.00	0.00	0.00	0.00	250.00
Primary Purpose	0.00	462.09	0.00	0.00	0.00	665.29	0.00	1,127.38
Rebellion Dogs	0.00	0.00	0.00	0.00	0.00	116.61	0.00	116.61
Saturday Morning Breakfast	0.00	0.00	0.00	0.00	502.16	0.00	0.00	502.16
Serenity Seekers	0.00	0.00	0.00	94.24	210.18	0.00	0.00	304.42
Sunday Morning Coffee	0.00	0.00	0.00	0.00	433.80	0.00	0.00	433.80
The Unscripted Men's Group	331.00	345.00	0.00	140.00	100.80	69.30	78.40	1,064.50
Tri-Valley Fellowship	10.00	52.75	0.00	50.00	25.00	0.00	25.00	162.75
Tuesday Night Women's Step Study	0.00	0.00	0.00	0.00	39.00	0.00	0.00	39.00
Women Staying in the Book	37.80	75.00	85.20	101.70	76.20	34.47	82.68	493.05
Words Of Wisdom	0.00	0.00	0.00	518.24	0.00	0.00	0.00	518.24
<b>TOTAL</b>	<u><u>1,000.44</u></u>	<u><u>1,995.78</u></u>	<u><u>485.08</u></u>	<u><u>1,520.42</u></u>	<u><u>2,294.98</u></u>	<u><u>1,457.02</u></u>	<u><u>923.41</u></u>	<u><u>9,677.13</u></u>